

Cabinet



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Thursday 22 May 2025

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Monday, 2 June 2025 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services Manager

To: Cllr W Fredericks, Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley and Cllr L Withington

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 6

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 6th May 2025.

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. DECLARATIONS OF INTEREST

7 - 12

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

To consider any recommendations referred to the Cabinet by the Overview & Scrutiny Committee for consideration by the Cabinet in accordance within the Overview and Scrutiny Procedure Rules

8. DELEGATED DECISIONS MARCH TO MAY 2025

13 - 18

Executive Summary	This report details the decisions taken under delegated powers from March to May 2025.
Options considered	Not applicable – the recording and reporting of delegated decisions is a statutory requirement.
Consultation(s)	Consultation is not required as this report and accompanying appendix is for information only. No decision is required, and the outcome cannot be changed as it is historic, factual information.

Recommendations	To receive and note the report and the register of decisions taken under delegated powers.
Reasons for recommendations	<p>The Constitution: Chapter 6, Part 5, sections 5.1 and 5.2 details the exercise of any power or function of the Council where waiting until a meeting of Council or a committee would disadvantage the Council. The Constitution requires that any exercise of such powers should be reported to the next meeting of Council, Cabinet or working party (as appropriate)</p> <p>Section 2.1 sets out the requirements regarding the reporting of conditional delegated decisions.</p>
Background papers	Signed decision forms

Wards affected	All Wards
Cabinet member(s)	Cllr T Adams, Leader
Contact Officer	Emma Denny, Democratic Services Manager Emma.denny@north-norfolk.gov.uk

9. RENEWAL - INLAND PUBLIC SPACE PROTECTION ORDERS FOR DOG CONTROL 19 - 70

Executive Summary	In accordance with The Anti-Social Behaviour, Crime and Policing Act 2014, Public Space Protection Orders (PSPOs) have a maximum duration period of 3 years at which point a review of the order is triggered. The Council's inland PSPOs for dog control are due to expire under this process, during June, unless renewed for a proposed further three years.
Options considered	<ul style="list-style-type: none"> • Renew the PSPOs currently constituted. • Do not renew the PSPOs and allow them to lapse.
Consultation(s)	The Council launched a two week consultation that concluded on the 13 th of May 2025 to determine the views of residents, local councils, organisations, and interested parties. During the consultation 39 responses were received from the public and local Councils. The majority supported all PSPOs being retained, with most of the others seeking changes to one or more

	PSPO.
Recommendations	<p>Cabinet is asked to make the following resolution:</p> <p>Renew the Public Space Protect Orders ["PSPOs], as set out in Appendix A, relating to dog control</p> <p>And that modifications to existing PSPOs, be considered in a future consultation</p>
Reasons for recommendations	The recommendation allows the continuation of the PSPOs, as supported by the significant majority of consultees, whilst also enabling consideration of additional PSPOs and PSPO amendments raised by consultees in a subsequent consultation.
Background papers	N/A.

Wards affected	<ol style="list-style-type: none"> 1. Bacton 4. Coastal 5. Cromer Town 6. Erpingham 8. Happisburgh 9. Hickling 10. Holt 12. Lancaster North 13. Lancaster South 16. North Walsham Market Cross 18. Poppyland 19. Priory 20. Roughton 21. Sheringham North 22. Sheringham South 23. St Benet 24. Stalham 27. Suffield Park 28. The Raynhams 29. Trunch 30. Walsingham 31. Wells with Holkham 32. Worstead
Cabinet member(s)	<p>Cllr Lucy Shires Cllr Tim Adams (Chair) Cllr Harry Blathwayt Cllr John Toye Cllr Adam Varley Cllr Liz Withington</p>

Contact Officer	David Addy Environmental Protection Team Leader 01263 516145

10. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

11. PRIVATE BUSINESS

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CABINET

Minutes of the meeting of the Cabinet held on Tuesday, 6 May 2025 at the Council Chamber - Council Offices at 10.00 am

Committee

Members Present:

Cllr W Fredericks (Deputy Chair)	Cllr T Adams (Chair)
Cllr A Brown	Cllr H Blathwayt
Cllr C Ringer	Cllr J Toye
Cllr A Varley	

Members also attending:

Cllr J Boyle
Cllr C Cushing
Cllr N Dixon
Cllr V Holliday

Officers in Attendance:

Chief Executive, Director for Communities and Assistant Director for Legal (Monitoring Officer)

Apologies for Absence:

Cllr L Shires
Cllr L Withington

1 MINUTES

The minutes of the meeting held on 31st March were approved and signed as a correct record by the Chairman.

2 PUBLIC QUESTIONS AND STATEMENTS

None.

3 DECLARATIONS OF INTEREST

Cllr W Fredericks declared a non-pecuniary interest regarding Agenda item 10.

4 ITEMS OF URGENT BUSINESS

The Chairman informed members that there was one item of urgent business regarding the appointment of a temporary S151 Officer.

Following the Council's Director of Resources leaving the authority at the end of April, it is necessary for the Council to appoint, under Section 151 of the Local Government Act 1972, a Chief Finance Officer.

The Council's Deputy Section 151 Officer, Daniel King, Assistant Director of Finance and Assets has advised that whilst appropriately qualified this isn't a responsibility he would wish to take on permanently so early in his career. He has therefore

agreed to take on the statutory role for the month of May, whilst interim arrangements are made to cover the designation with another local authority in Norfolk, pending advertising and recruiting a new Director of Resources.

A report on the appointment of an interim Section 151 Officer resource would be prepared for the Full Council meeting of the 21st May 2025. In the meantime, Daniel King will take on this responsibility, supported by deputies Jenny Carroll, Chief Group Accountant and Claire Waplington, Chief Technical Accountant.

The above arrangements have been put in place under delegation to the Chief Executive exercising urgency provisions, as advised by the Monitoring Officer.

It was **RESOLVED**

To note that the Chief Executive had taken a decision under delegated authority to appoint the Deputy S151 Officer on a temporary basis as S151 Officer for the month of May, whilst interim arrangements are made to cover the designation with another local authority in Norfolk, pending advertising and recruiting a new Director of Resources.

Reason for the decision:

The Council is required to have a S151 Officer as this is a statutory role.

5 MEMBERS' QUESTIONS

The Chairman advised that questions could be raised throughout the meeting.

6 RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

The Chairman of the Overview & Scrutiny Committee, Cllr N Dixon, confirmed that there were no recommendations to Cabinet at this time.

7 REPORTING PROGRESS IMPLEMENTING CORPORATE PLAN 2023-27 ACTION PLAN 2024-25 - TO END OF QUARTER 4 - 31 MARCH 2025

The Chairman introduced this item. He explained that the purpose of this report was to present an update on the progress being made in implementing the Corporate Plan 2023-27 Action Plan 2024-25 and to give Cabinet an opportunity to discuss and agree decisions that should be taken regarding any issues raised. He said that nineteen of the actions were in progress and on track and eighteen completed. No actions were identified as red and seven actions were identified as amber. He then, addressed the actions in turn, highlighting achievements and challenges. He reminded members that two items had been cancelled due to the pressures placed on the Council by local government reorganisation (LGR).

The Chairman invited members to speak:

Cllr V Holliday welcomed the progress set out in the report. She said that residents in her ward had expressed some frustration regarding mobile phone and internet connectivity and she was concerned that time may be running out to address some of these issues. Cllr J Toye, Portfolio Holder for Sustainable Growth said that it was not down to the District Council to deliver on this action but engagement with key stakeholders was important and the evidence base clearly showed that there was a

difference in delivery across the district and this needed to be addressed. There was very little information provided by the installation companies as to why some areas had reduced provision and this made it hard to explain the disparity to residents. He said that officers were working hard to improve this and to address some of the misinformation that was currently being shared. He said that members could assist with this by providing feedback and evidence from their residents.

Cllr Holliday said that a timeframe would be helpful and although she acknowledged that emergency calls could still be made in 'not spot' areas, payment transactions could not and this had an impact on daily life. She said that she was supportive of engaging proactively with the telecom providers to ensure that any mast installations were beneficial to the community and reflected their needs. She was supportive of anything that could be done to improve a joined-up approach. Cllr Toye agreed, adding that any evidence he could present to providers to demonstrate where the most pressing needs lay, would be beneficial in supporting this. In conclusion, he said he hoped to contact key stakeholders within the next month.

The Chief Executive said that the Council's role in this matter was essentially one of lobbying and raising key questions. He said that members may want to consider whether this was one of the main issues that should be highlighted as the Combined Mayoral Authority took shape, as it would be an issue that would cover a much larger area. The Chairman agreed that this would be a matter of focus for the new Mayoral authority.

Cllr C Cushing referred to Action 27, which referred to 'working with partners in Fakenham to retain banking and post office services in the town centre through establishing a banking hub facility by September 2024'. He acknowledged that delivery of this project was not the responsibility of NNDC but given that the last bank in the town was due to close in July 2025, and there was no sign of a banking hub or post office, he questioned the green RAG status, which implied everything was on track.

The Chairman replied said that the Council supported the provision of a banking hub and had even considered whether practical intervention was needed, this approach was not supported by Cash Access UK. They wanted an enhanced deposit solution to ensure that there were banking solutions and support for businesses in particular. He said that he felt this approach would change in the coming months as more pressure was felt by local communities, with the departure of high street banks. It wasn't just about cash access and there were other banking products that residents needed. It was an ongoing piece of work but still in its infancy. The Council's Data Officer would continue to work with providers in both Holt and Fakenham and North Walsham had also expressed an interest in progressing with a banking hub. In conclusion, he said that he was satisfied that there had been a lot of progress. Cllr Cushing commented that he still felt that a green RAG rating was not reflective of the current position.

Cllr N Dixon commented on Action 43 'Further embed and develop our Youth Council work'. He said that it had been shown as red in the previous quarter and was now amber and he asked what justified this change in status. The Chairman replied that this item had been cancelled due to a lack of resources. He said that this had been done reluctantly as the Youth Council had been well received but it was not possible to retain support for it any longer. The focus was now on achieving a level of youth engagement and some of this would be funded by the UK Shared Prosperity Fund (UKSPF), including activities at the country parks. The amber RAG rating reflected that the Council was achieving some of its objectives in this area but

in a different way to that originally envisaged.

Cllr J Toye added that part of his portfolio included engagement in education and training and although this was not linked in directly via the Youth Council, it was still taking place.

Cllr Dixon said that he struggled with the wording of 'exploring ways to engage with young people' compared to hosting a Youth Council. He said that this seemed a big shift in approach and he wasn't convinced that it justified a change in RAG status from green to amber.

RESOLVED to note the report

Reason for the decision: to monitor the Council's performance.

8 PROCUREMENT OF VEHICLES AND CONTAINERS FOR A WEEKLY FOOD WASTE COLLECTION SERVICE

The Chairman invited the Portfolio Holder for Environmental Services and Waste, Cllr C Ringer, to introduce this item.

Cllr Ringer began by saying that following Full Council's approval to add the procurement of vehicles and equipment required to deliver a separate weekly food waste collection service in the area of North Norfolk District Council to the capital programme for 2025/26, Cabinet was now requested to delegate authority to the Corporate Director of Place and Section 151 officer in consultation with the Portfolio Holder for IT Environmental and Waste Services and the Portfolio Holder Finance, Estates and Property Services to pursue the procurement of equipment required to deliver a separate weekly food waste collection service in the district.

The Chairman invited members to speak:

Cllr W Fredericks sought clarification on the decision being made and said it was not about the number of vehicles being purchased.

It was proposed by Cllr C Ringer, seconded by Cllr T Adams and

RESOLVED

To give delegated authority to the Corporate Director of Communities and The Section 151 officer (in consultation with the Portfolio Holder for IT Environmental and Waste Services and the Portfolio Holder Finance, Estates and Property Services) to pursue the procurement of Vehicles and equipment required to deliver a separate weekly food waste collection service in the area of North Norfolk District Council.

Reason for the decision:

To ensure compliance with the introduction of a new legislation

9 NORTH NORFOLK VISITOR CENTRE LETTING

The Chairman introduced this item in the Portfolio Holder's absence. He reminded members that there were exempt appendices and the meeting would need to go into closed session if any matters within these documents were discussed.

He began by explaining that a decision was taken by Cabinet on 20th January 2025 to cease operation of the visitor information provision at the North Norfolk Visitor Centre (NNVC) in Cromer and advertise it to let. This report had been prepared to allow Cabinet to review the offers received for the property and to make a decision on its future use.

Eight bids had been received for the lease of NNVC. Due diligence had been undertaken on each of these bids with Proposal 1 being considered to offer the best financial consideration as well as wider social and economic benefits to the district. If Proposal 1 did not progress it was recommended options 2-8 should be reconsidered.

He reassured members that investment was still being made in support of tourism promotion and this was evidenced by the increase in visitor usage of the Council's car parks during April. He said that displays and artefacts relating to the Deep History Coast project would be donated to the Sheringham Museum.

The Chairman said that there had been a lot of interest in the site and it was reassuring to see so many businesses keen to invest in Cromer. However, in terms of service provision it was felt that an NHS-backed dentist would present the most advantageous outcome for residents.

The Chairman invited members to speak:

Cllr J Toye welcomed the proposals and said he was reassured by the reference in section 3.2 of the report which said that officers had 'assessed the bids for best consideration taking into account the requirements of Section 123 of the Local Government Act 1972 and the General Disposals Consent Order 2003 which considers issues of economic, social and environmental well-being'.

Cllr A Fitch-Tillett sought confirmation that it would be an NHS dentist. The Chairman said that it was NHS backed and would be valuable in the local context. Cllr Fitch-Tillett welcomed this and said that Cromer in particular, lacked a full dentistry offer, with even the private practices being full.

The Chairman confirmed that it was a reputable company with several successful practices in operation. He added that if, for any reason, this option did not proceed then there were several other bids that could be considered. He added that the public toilets which were based in the building, would remain operational.

Cllr J Boyle, spoke as the local member for Cromer. She said that it had been challenging to lose the tourist information centre but she said that as the Council's representative on the Norfolk Health Overview & Scrutiny Committee (NHOSC), dentistry was one of the biggest problems in the County and this presented the best outcome for local residents.

It was proposed by Cllr T Adams, seconded by Cllr J Toye and

RESOLVED to approve

- To enter into the lease set out Proposal 1 as outlined in the Exempt Appendix A which demonstrates best consideration and in accordance with s123 of the LGA Act 1972, with delegated approval granted to the Asset Strategy Manager to agree the exact terms for the legal agreement.
- To grant delegated approval to the Portfolio Holder for Finance, Estates &

Property Services in consultation with The Chief Executive to enter into one of Proposals 2-8 in the event that Proposal 1 does not proceed.

Reason for the decision:

Leasing the property utilises the space made available by ceasing the tourist information centre provision generating income that can be used to fund Council Services.

10 EXCLUSION OF PRESS AND PUBLIC

11 PRIVATE BUSINESS

The meeting ended at 10.44 am.

Chairman

Registering interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

"Disclosable Pecuniary Interest" means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor, or a person connected with the councillor, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non participation in case of disclosable pecuniary interest

4. Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in **Table 1**, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.
5. Where you have a disclosable pecuniary interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it

Disclosure of Other Registerable Interests

6. Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (as set out in **Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

7. Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.
8. Where a matter arises at a meeting which **affects** –
 - a. your own financial interest or well-being;
 - b. a financial interest or well-being of a relative, close associate; or
 - c. a body included in those you need to disclose under Other Registrable Interests as set out in **Table 2**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

9. Where a matter **affects** your financial interest or well-being:
 - a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
 - b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

10. Where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must make sure that any written statement of that decision records the existence and nature of your interest.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	<p>councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and Property	<p>Any beneficial interest in land which is within the area of the council.</p> <p>'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.</p>
Licenses	<p>Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer</p>
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were</p>

	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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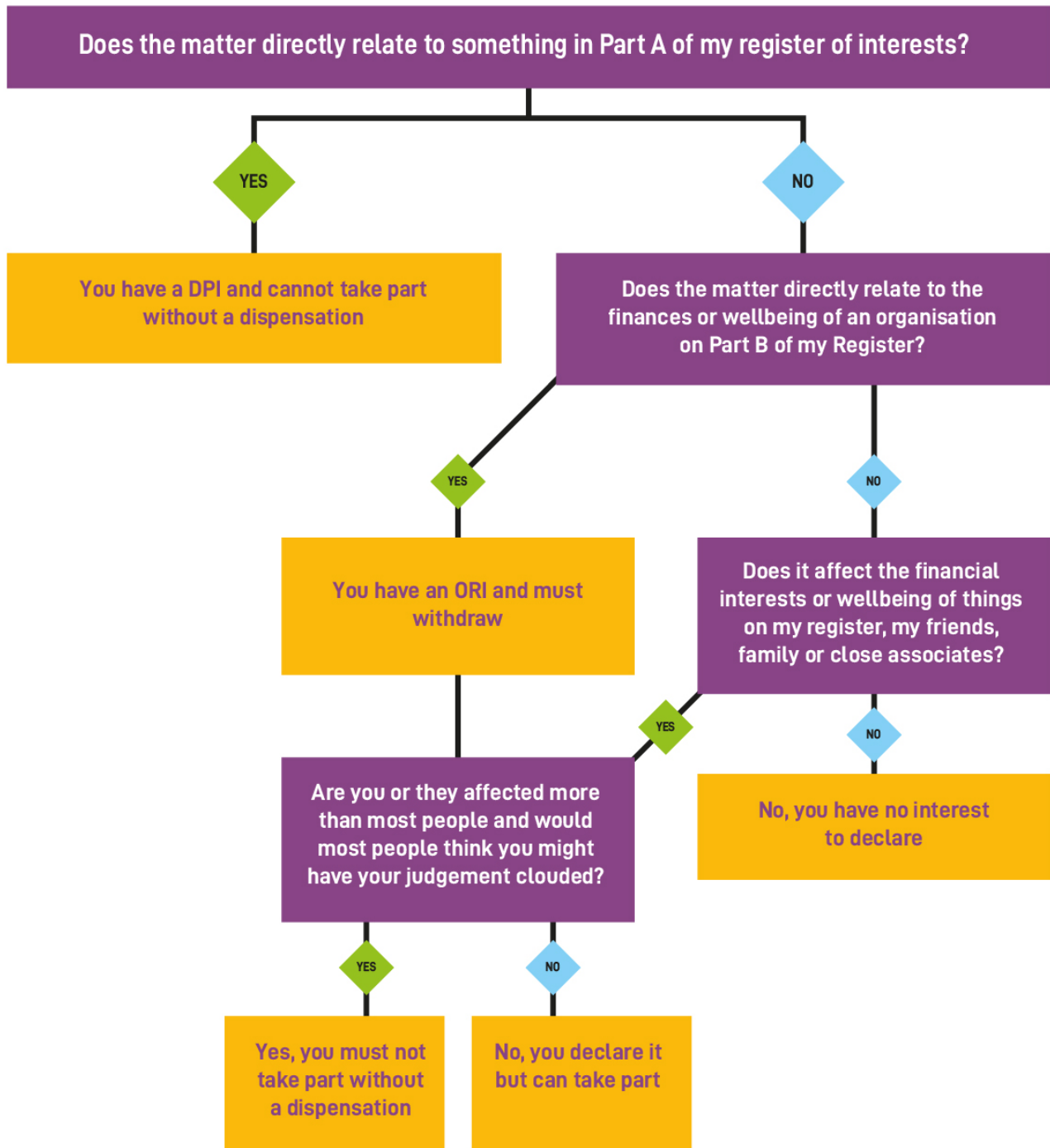
* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You have a personal interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority
- b) any body
 - (i) exercising functions of a public nature
 - (ii) any body directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)



Delegated Decisions March to May 2025	
Executive Summary	This report details the decisions taken under delegated powers from March to May 2025.
Options considered	Not applicable – the recording and reporting of delegated decisions is a statutory requirement.
Consultation(s)	Consultation is not required as this report and accompanying appendix is for information only. No decision is required, and the outcome cannot be changed as it is historic, factual information.
Recommendations	To receive and note the report and the register of decisions taken under delegated powers.
Reasons for recommendations	<p>The Constitution: Chapter 6, Part 5, sections 5.1 and 5.2 details the exercise of any power or function of the Council where waiting until a meeting of Council or a committee would disadvantage the Council. The Constitution requires that any exercise of such powers should be reported to the next meeting of Council, Cabinet or working party (as appropriate)</p> <p>Section 2.1 sets out the requirements regarding the reporting of conditional delegated decisions.</p>
Background papers	Signed decision forms

Wards affected	All Wards
Cabinet member(s)	Cllr T Adams, Leader
Contact Officer	Emma Denny, Democratic Services Manager Emma.denny@north-norfolk.gov.uk

Links to key documents:	
Corporate Plan:	N/A
Medium Term Financial Strategy (MTFS)	N/A
Council Policies & Strategies	Statutory requirement

Corporate Governance:	
Is this a key decision	Yes / No
Has the public interest test been applied	No

Details of any previous decision(s) on this matter	Delegated decisions are reported to Cabinet regularly
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1. Purpose of the report

- 1.1 This report summarises any decisions taken under delegated powers since end of February 2025.
- 1.2 Delegated decisions are available to the public through the website and are reported to Members via Cabinet. The process for reporting and consulting on these decisions is contained in the Constitution at Chapter 6, 2.1 (Conditional Delegation) and 5.1 and 5.2 (Full Delegation to Chief Officers) and the publication of these decisions is a legal requirement.
- 1.3 Historic lists are available on the Council's website.

2. Introduction & Background

- 2.1 The Constitution requires that for the exercise of any power or function of the Council in routine matters falling within established policies and existing budgets, where waiting until a meeting of the Council, a committee or working party would disadvantage the Council, an elector or a visitor to the District, then the officer exercising the power must consult with the Leader, the relevant portfolio holder and if it relates to a particular part of the District, the local member.
- 2.2 For the exercise of any power or function of the Council, which in law is capable of delegation, in an emergency threatening life, limb or substantial damage to property within the District, the senior officer shall consult with the Leader or the Deputy Leader.
- 2.3 Overview and Scrutiny Committee can request to review the delegated decisions list at their meetings so they can fully understand why they were taken and assess the impact on the Council.

3. Proposals and Options

No alternative proposals and options are set out in this report as it is a factual report, for information only and provided to ensure compliance with statutory reporting requirements.

4. Corporate Priorities

This a statutory report.

5. Financial and Resource Implications

The majority of decisions recorded have been delegated by Cabinet at a formal meeting and the financial implications have been set out clearly as part of the committee report. For any other decisions, financial implications are set out on the delegated decision form and summarised in Appendix A (attached)

Comments from the S151 Officer:

The S151 Officer (or member of the Finance team on their behalf) will complete this section.

This is a statutory report

6. Legal Implications

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 require that all decisions, including those taken by officers, must state:

- The decision taken and the date it was made
- The reasons for the decision
- Details of options considered and rejected and the reasons why they were rejected
- Declarations of interest and any dispensations granted in respect of interests

Officers taking a decision under delegation are required to complete a delegated decision form.

Comments from the Monitoring Officer

The Monitoring Officer (or member of the Legal team on behalf of the MO) will complete this section. They will outline any legal advice provided.

This is a statutory report.

7. Risks

There is a reputational risk if the Council does not comply with the statutory requirements (set out in section 5 above)

Any risks relating to individual delegated decisions were set out as part of the initial committee report and/or included in the delegated authority form.

8. Net ZeroTarget

This is a statutory report and does not impact on the Council's Net Zero Target.

9. Equality, Diversity & Inclusion

Not applicable. No decision is being taken; this report is for information only.

10. Community Safety issues

Not applicable. No decision is being taken; this report is for information only.

Conclusion and Recommendations

Each decision has been recorded and a summary is provided at Appendix A

Recommendation:

Cabinet is asked to receive and note the register of decisions taken under delegation.

Record of Decisions taken under Delegated Authority (Appendix A)

Delegated Power being exercised; <i>*see footnote</i>	Key Decision y/n	Officer / Member exercising Delegation	Details of decision made	Date of decision	Date Reported to Cabinet
Chapter 6, s 5.1	No	Tina Stankley Director for Resources	To approve the Building Control Charges for 2025/2026	25 Feb 2025	02 June 2025
Chapter 6, s 5.1	No	Tina Stankley Director for Resources	To approve the Environmental Services Charges for 2025/2026	25 Feb 2025	02 June 2025
Chapter 6, s 5.5	No	Rob Goodliffe Coastal Transition Manager	Award of Contracts by Coastal Transition Manager (under £50k value)	21 March 2025	02 June 2025
Chapter 6, section 6.6 (conditional delegation)	No	Martyn Fulcher Director for Place & Climate Change	Authorisation for North Norfolk District Council to enter into agreement with Shell U.K. Limited and Perenco U.K. Limited to monitor the Bacton to Walcott Sandscaping scheme, as set out in the agreed Monitoring and Integrity Management Plan and required as part of the approved and signed Sandscaping Development Agreement between the parties.	21 March 2025	02 June 2025
Chapter 6, section 6.6 (conditional delegation)	No	Martyn Fulcher Director for Place & Climate Change	Award Professional Services/ Consultants contract for: Exploring Potential Models for Coastal Erosion Insurance Awarded to - March Ltd	25 March 2025	02 June 2025
Chapter 6, section 6.6 (conditional delegation)	Yes	Martyn Fulcher Director for Place & Climate Change	Award Professional Services/ Consultants contract for: North Norfolk Strategic Transition Plan Development	25 March 2025	02 June 2025

June 2025

** Chapter 6; Conditional delegation Section 2.1, Full delegation to Chief Officers Section 5.1 - Routine matters, Section 5.2 Emergency powers*

Record of Decisions taken under Delegated Authority (Appendix A)

			Awarded to – Royal Haskoning DHV		
Chapter 6, s 5.2	No	Steve Blatch Chief Executive	To appoint Daniel King as Interim S151 Officer	01 May 2025	06 May – as item of urgent business

Renewal – Inland Public Space Protection Orders for Dog Control	
Executive Summary	In accordance with The Anti-Social Behaviour, Crime and Policing Act 2014, Public Space Protection Orders (PSPOs) have a maximum duration period of 3 years at which point a review of the order is triggered. The Council's inland PSPOs for dog control are due to expire under this process, during June, unless renewed for a proposed further three years.
Options considered	<ul style="list-style-type: none"> • Renew the PSPOs currently constituted. • Do not renew the PSPOs and allow them to lapse.
Consultation(s)	The Council launched a two week consultation that concluded on the 13 th of May 2025 to determine the views of residents, local councils, organisations, and interested parties. During the consultation 39 responses were received from the public and local Councils. The majority supported all PSPOs being retained, with most of the others seeking changes to one or more PSPO.
Recommendations	<p>Cabinet is asked to make the following resolution:</p> <p>Renew the Public Space Protect Orders ["PSPOs], as set out in Appendix A, relating to dog control</p> <p>And that modifications to existing PSPOs, be considered in a future consultation</p>
Reasons for recommendations	The recommendation allows the continuation of the PSPOs, as supported by the significant majority of consultees, whilst also enabling consideration of additional PSPOs and PSPO amendments raised by consultees in a subsequent consultation.
Background papers	N/A.

Wards affected	<ol style="list-style-type: none"> 1. Bacton 4. Coastal 5. Cromer Town 6. Erpingham 8. Happisburgh 9. Hickling 10. Holt 12. Lancaster North 13. Lancaster South 16. North Walsham Market Cross 18. Poppyland 19. Priory 20. Roughton 21. Sheringham North 22. Sheringham South
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	23. St Benet 24. Stalham 27. Suffield Park 28. The Raynhams 29. Trunch 30. Walsingham 31. Wells with Holkham 32. Worstead
Cabinet member(s)	Cllr Lucy Shires Cllr Tim Adams (Chair) Cllr Harry Blathwayt Cllr John Toye Cllr Adam Varley Cllr Liz Withington
Contact Officer	David Addy Environmental Protection Team Leader 01263 516145

Links to key documents:	
Corporate Plan:	<ul style="list-style-type: none"> • Our Greener Future; • Developing Our Communities.
Medium Term Financial Strategy (MTFS)	It is not anticipated that this work will have implications for the MTFS. Short term may have marginal implications for financial spend on signage.
Council Policies & Strategies	Corporate Enforcement Policy

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	Yes
Details of any previous decision(s) on this matter	The Council introduced PSPOs for dog control on beaches in 2018, renewing them in 2021, and 2024 for three years each time. The inland PSPOs for dog control zones were introduced by the Council in 2019, and renewed for three years in 2022.

1. Purpose of the report

The purpose of this report is to seek a resolution from the Cabinet on the renewal of the existing Inland Public Space Protection Orders (PSPOs) for Dog Control, as identified in the maps at Appendix A. The Council receives regular complaints regarding dog control issues. Dog fouling presents a risk to public health in terms of transmission of disease as well as a nuisance. Public safety, and enjoyment of public spaces for all persons requires that dogs are properly controlled. These PSPOs address that purpose.

To assist decision making, and as required under the legislation, a recent consultation took place with the police, local councils and interested parties, for a two-week period, on the renewal of Public Space Protection Orders. The headline results are discussed below.

2. Introduction & Background

The Council launched a two week consultation on the renewal of Public Space Protection Orders (PSPOs) on dog restrictions for non-coastal public areas to determine the views of residents, local Councils, organisations, and interested parties. The consultation concluded on the 13th of May 2025. During the consultation 39 responses were received from the public and local Councils. The majority supported all PSPOs being retained, with most of the others seeking changes to one or more PSPO. Details of the consultation can be found in Appendix B and C.

The headline results of the consultation were:

- 27 respondents were in support of renewing all the existing PSPOs;
- 12 respondents were not in support of renewing all the existing PSPOs; and, of these:
 - 7 respondents sought modifications to one or more PSPO;
 - 2 respondents commented on the beach dog control PSPOs, which were outside of the scope of this consultation;
 - 2 respondents did not support the dog control PSPOs;
 - 1 respondent wanted dogs to be banned from all playing fields.

3. Proposals and Options

1. Renew the PSPOs as they are currently constituted.
2. Do not renew the PSPOs and allow them to lapse.

The first proposal would allow for all existing PSPOs to be retained. Some responses to the consultation have raised some other matters which could be considered in a further consultation process.

The second proposal would result in the lapse of all existing dog control via the inland PSPOs.

It is recommended that proposal one is adopted, as this recommendation allows the continuation of the PSPOs, as supported by the significant majority of consultees. The Council would also be able to take into account the responses from the consultation to consider a further consultation, as would be required under the legislation, regarding making additional PSPOs and PSPO amendments.

4. Corporate Priorities

Our Greener Future.

It is considered that the dog control PSPOs enable a wider range of people to enjoy the use of and potentially enhance North Norfolk's public open spaces.

Developing Our Communities.

It is considered that the dog control PSPOs enable communities to enjoy North Norfolk's public open spaces.

5. Financial and Resource Implications

There may be some minor and short-term implications regarding financial spend with the provision of signage for each area if new or replacement signage is required, however staffing resource will be within the confines of existing budgets.

Comments from the S151 Officer:

6. Legal Implications

These PSPOs have already been established and in operation since 2019, with no significant issues, and as such legal implications for NNDC will be minimal. The Council must comply with the consultation requirement and take the responses into account.

Comments from the Monitoring Officer:

PSPOs address specific issues in defined public spaces in our district, the purpose of which is to take steps to address negative impact upon the relevant community's quality of life. In this case the proposed PSPOs relate to dog control. The maximum duration period of a PSPO is 3 years and new orders or renewals must identify the issue and be preceded by a sufficient period of consultation, under the legislation, with the police for the area, town/parish councils and members of the public likely to be affected. Once such Orders are made they should be published by the Council.

7. Risks

No significant risks are anticipated in accepting the report recommendations. The inland dog control PSPOs have been in operation since 2019, without any significant issue or reputational impact on the Council. It is proposed that there is a greater risk in terms of reputation, and if the Council did not renew these PSPOs.

8. Net ZeroTarget

These proposals have been assessed and tested for consistency against the Net Zero 2030 Strategy & Climate Action Plan. This has been summarised and scored in the output table for the tool below.

Project Brief

The retention of the inland dog control PSPOs, allowing the public use of designated open spaces without dogs, or without dogs off of leads, contributing to a reduction of dog faeces/bags, and leading to increased public use of open spaces.

Criteria	Score	Justification	Mitigation
GHGs	2	The project should encourage more/continued use of local green spaces, instead of travelling by vehicles, due to reduced concern about uncontrolled dogs and faeces. The signage and resources are already in existence, and so minimal resources will be required.	Identify the Council's appropriate approved suppliers who have less impacts. Information provided on which sites are covered, and the restrictions.
GHGs 2045	0	The PSPO project will end after three years unless renewed.	N/A
Air quality	2	The project should encourage more/continued use of local green spaces, instead of travelling by vehicles, due to reduced concern about uncontrolled dogs and faeces. The signage and resources are already in existence, and so minimal resources will be required.	Identify the Council's appropriate approved suppliers who have less impacts. Information provided on which sites are covered, and the restrictions.
Sustainable Transport	2	The project should encourage more/continued use of local green spaces, instead of travelling by vehicles, due to reduced concern about uncontrolled dogs and faeces.	Information provided on which sites are covered, and the restrictions.
Land use change	4	Hopefully continued public use of green sites would prevent them being built upon.	Retention of the current signage, and public communications work.
Biodiversity	0	Sustained reduction in uncontrolled dogs and faeces.	Retention of the current signage, patrols where possible, and public communications work.
Soil and waterway health	2	Sustained reduction in uncontrolled dogs and faeces, including run-off/deposition into waterways.	Retention of the current signage, patrols where possible, and public communications work.

Climate Change Adaptation	0	N/A to this project.	N/A to this project.
Energy Use	0	N/A to this project.	N/A to this project.
Energy Use 2045	0	The PSPO project will end after three years unless renewed.	The PSPO project will end after three years unless renewed.
Sustainable Materials	0	The signage and resources are already in existence, and so minimal resources will be required.	Identify the Council's appropriate approved suppliers who have less impacts.
Waste	1	Likely to be less dog faeces and bag waste at and around the PSPO sites.	Information provided on which sites are covered, and the restrictions.

9. Equality, Diversity & Inclusion

The proposals have been examined regarding the Councils Equality, Diversity and Inclusion Policy, and appears to be consistent principles set out in this document.

10. Community Safety issues

The proposals are unlikely to impact upon community safety issues.

Conclusion and Recommendations

This is a resolution for Cabinet to make. We are asking Cabinet to agree to adopt the following recommendations:

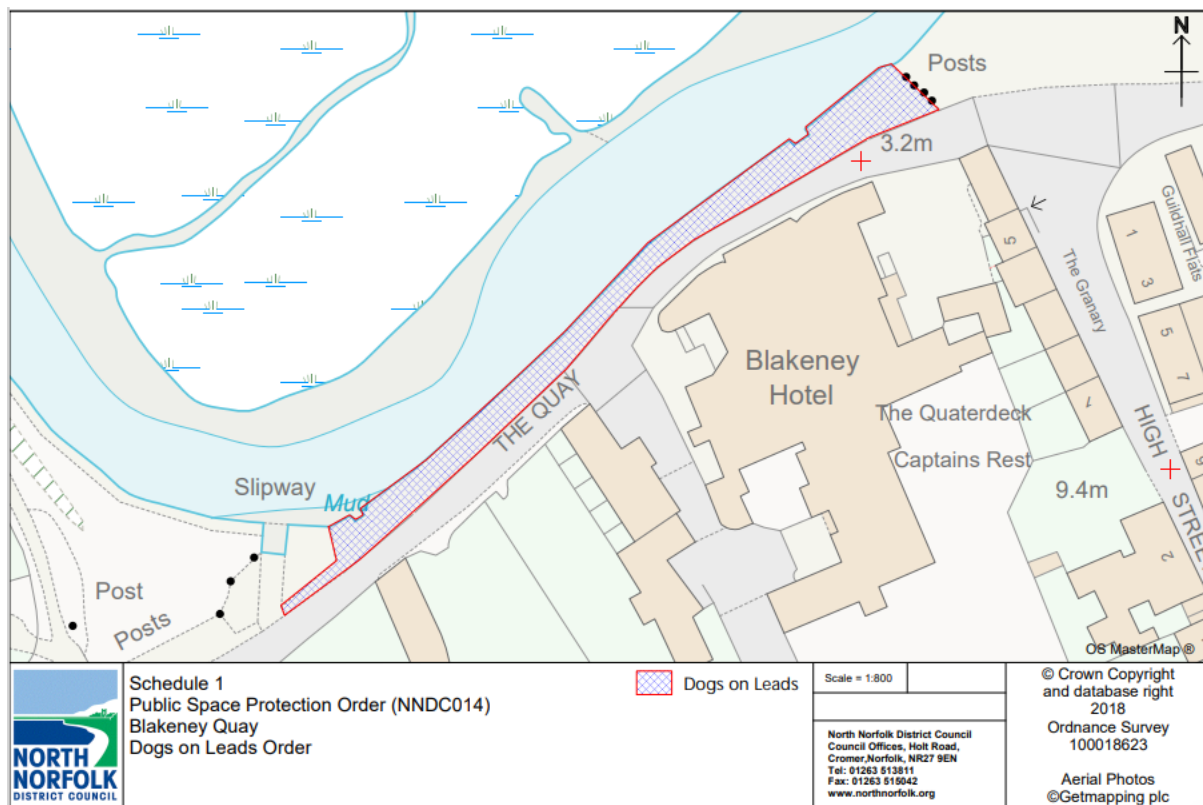
Renew the Public Space Protect Orders [“PSPOs], as set out in Appendix A, relating to dog control

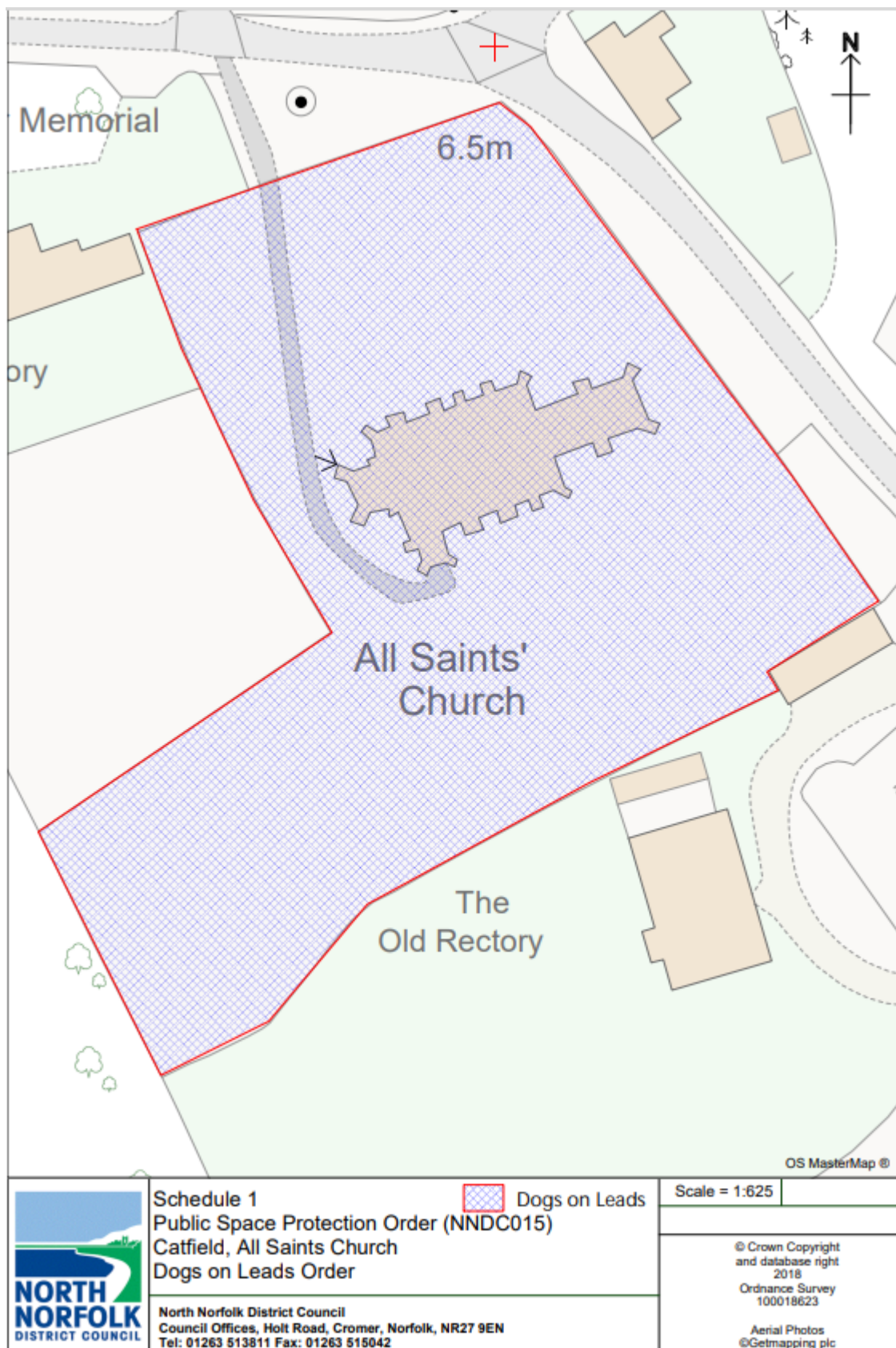
And

That modifications to existing PSPOs, be considered in a future consultation

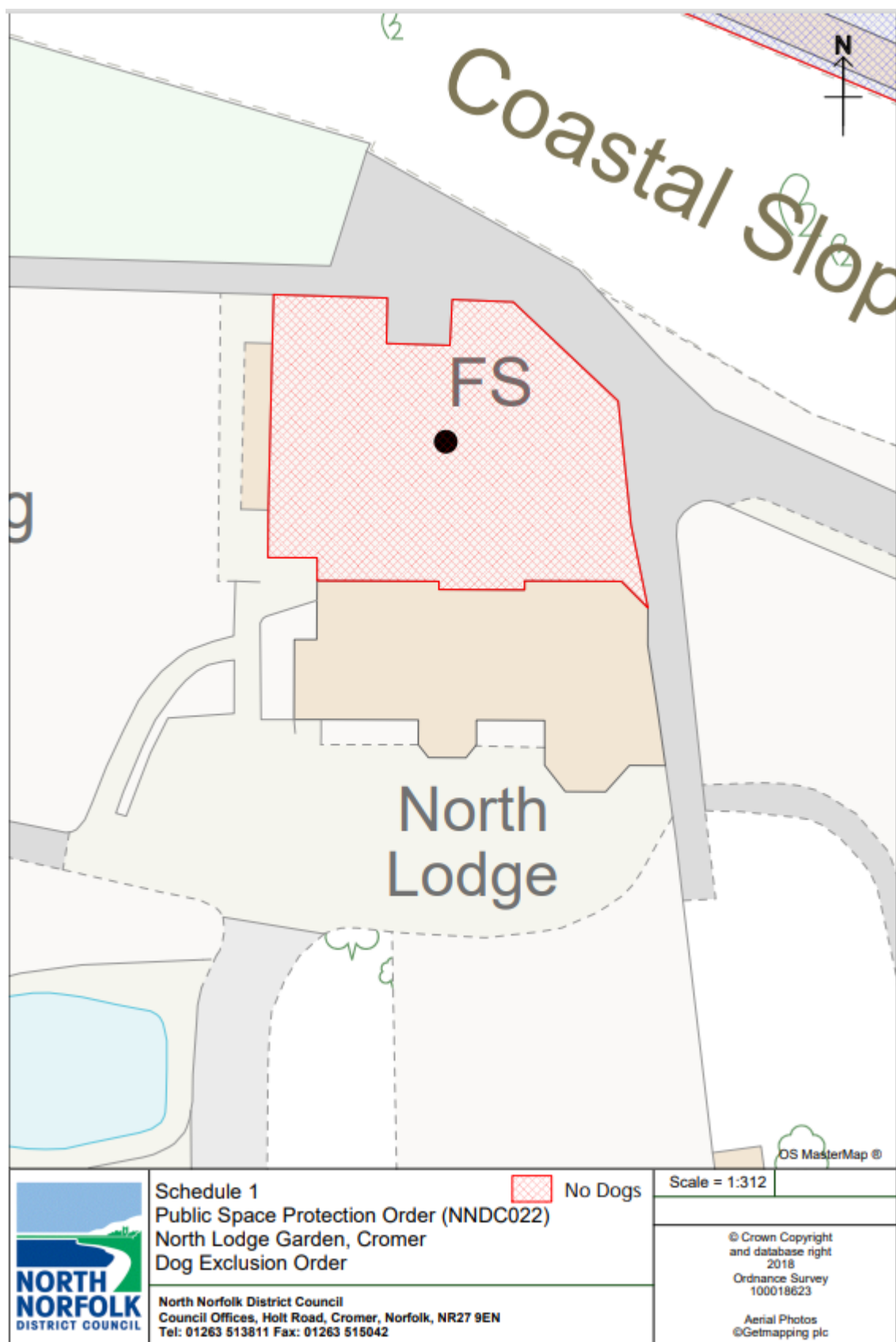
The recommendation would allow for the continuation of the PSPOs, as supported by the significant majority of consultees, whilst also enabling consideration of additional PSPOs and PSPO amendments, at a later stage, following comments made by interested parties in the consultation.

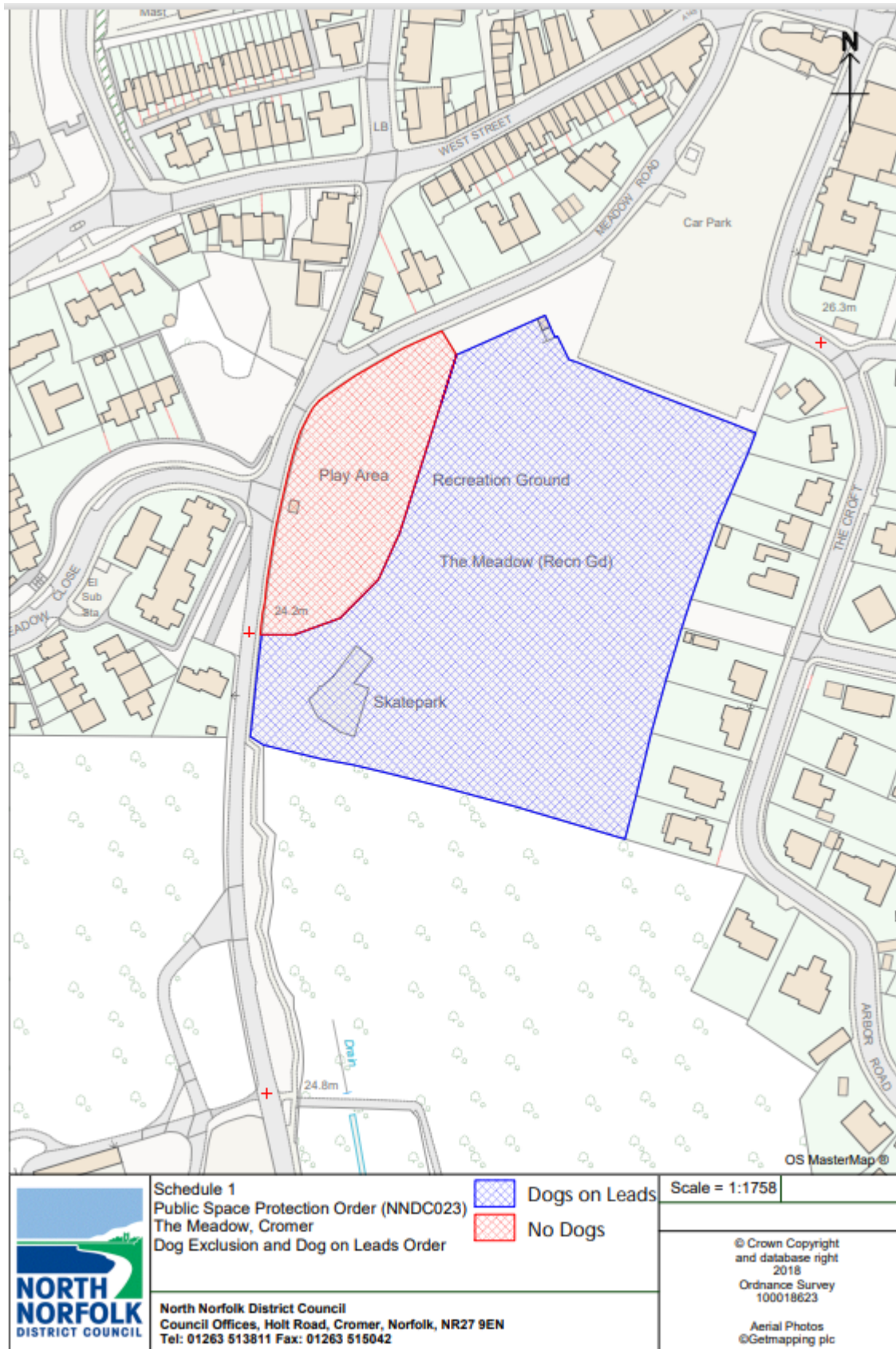




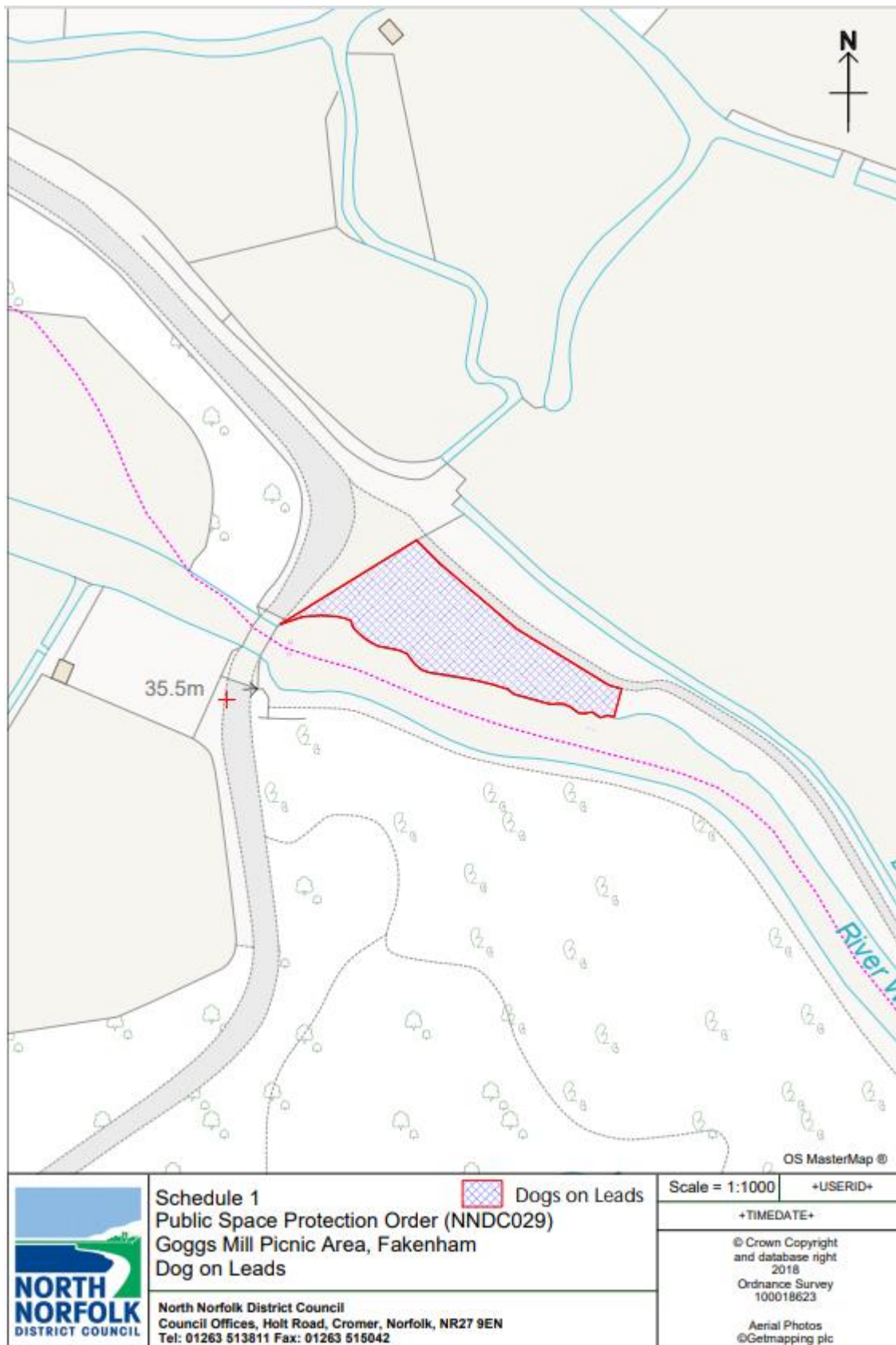




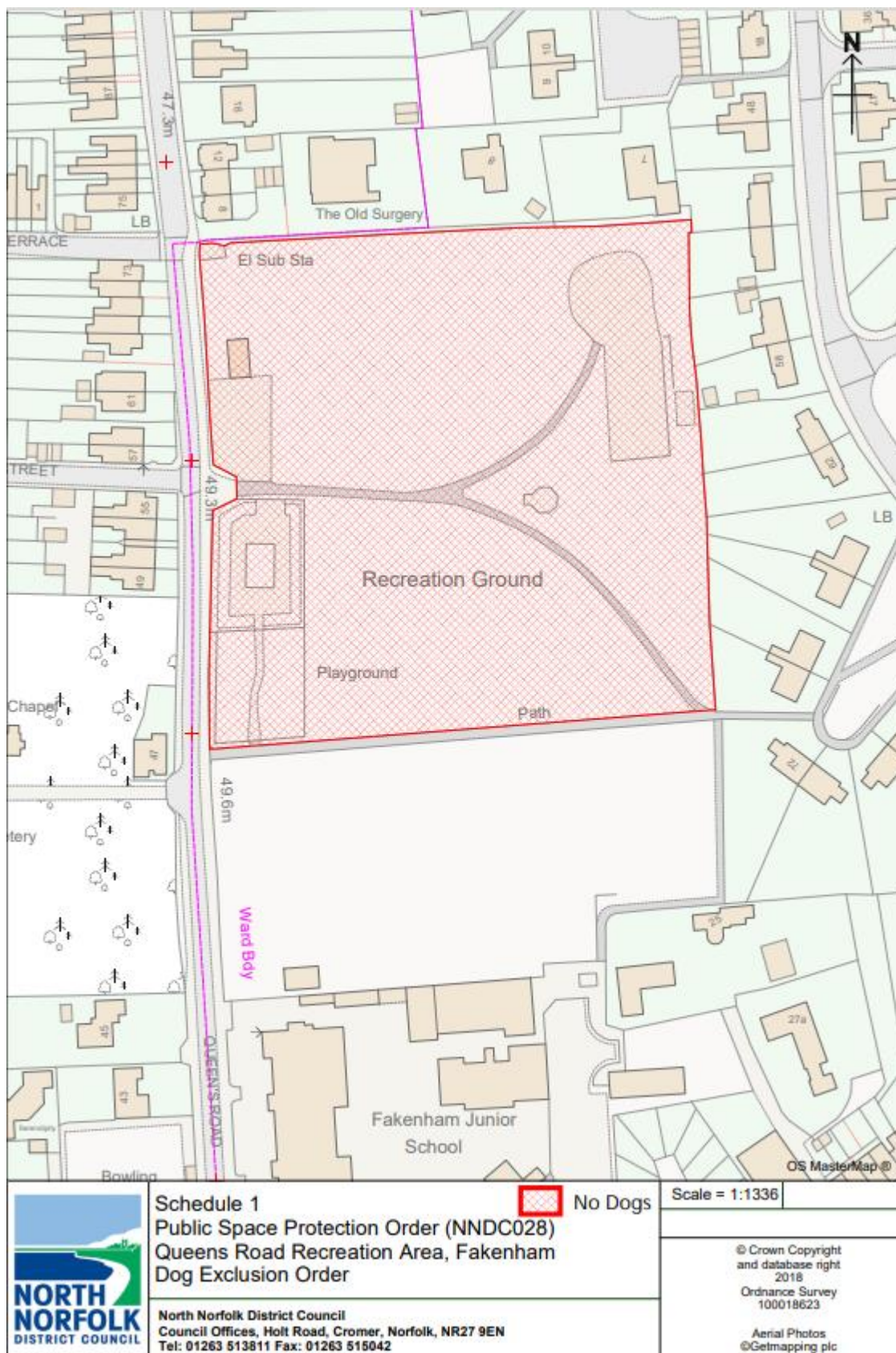


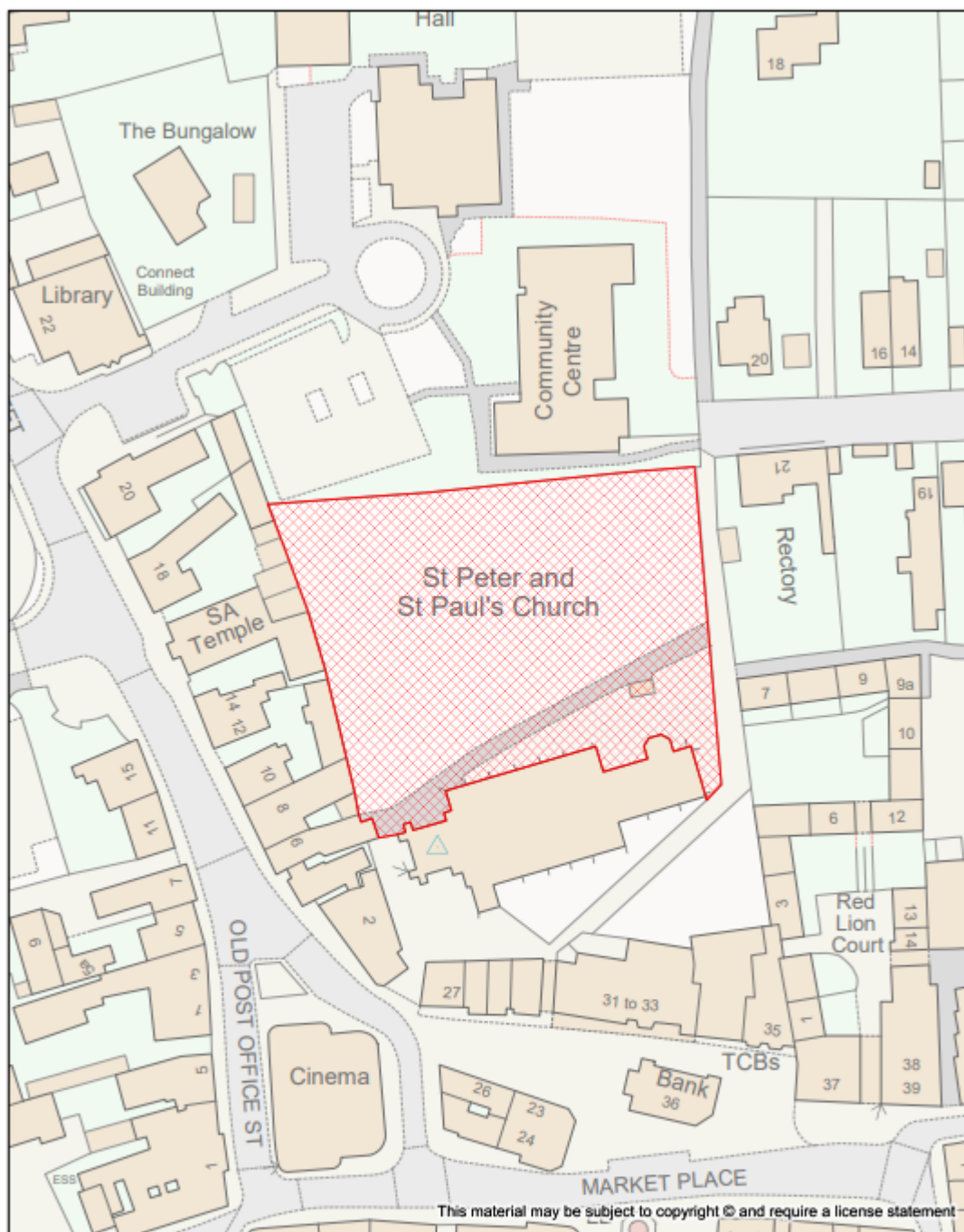








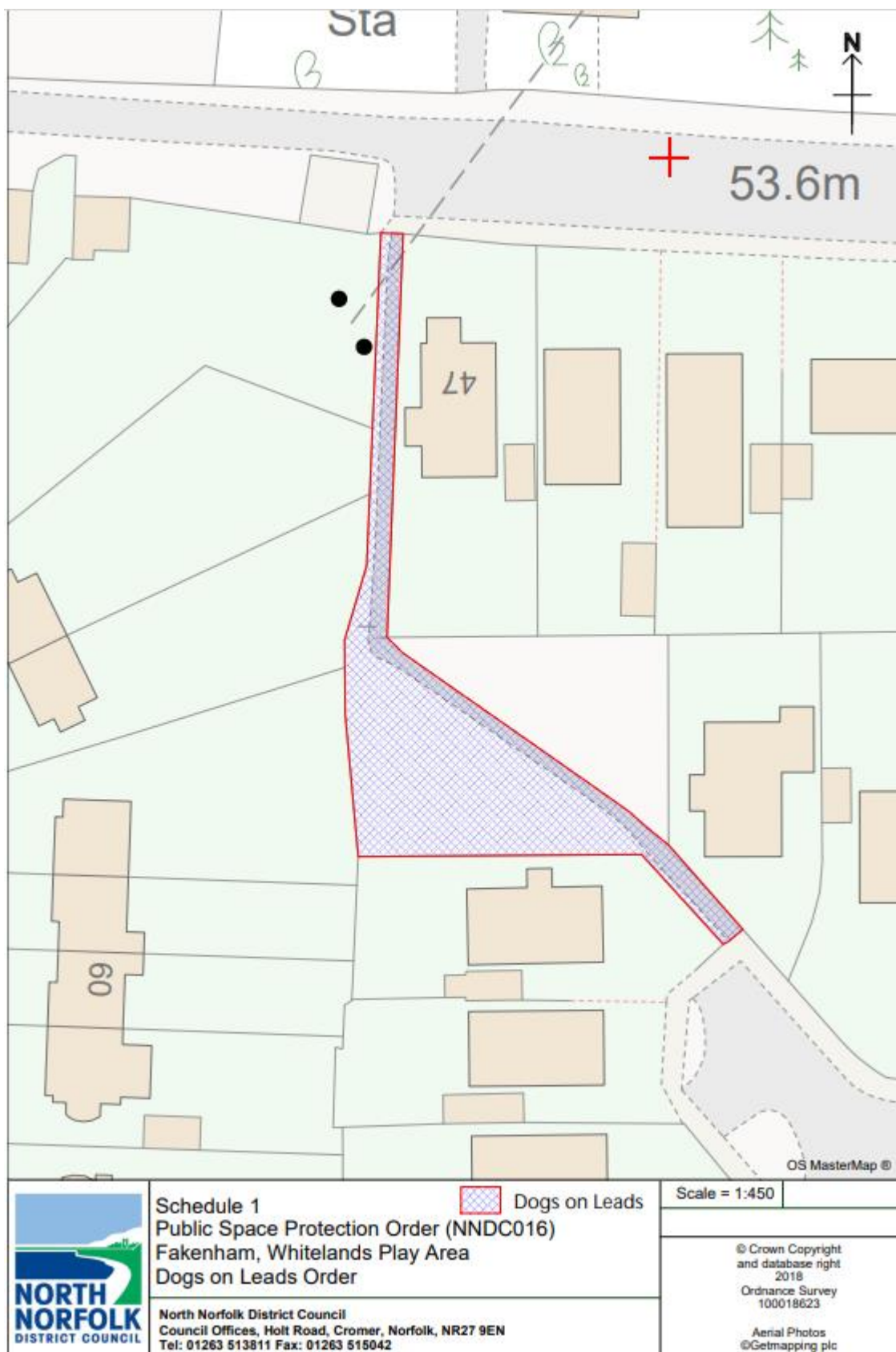


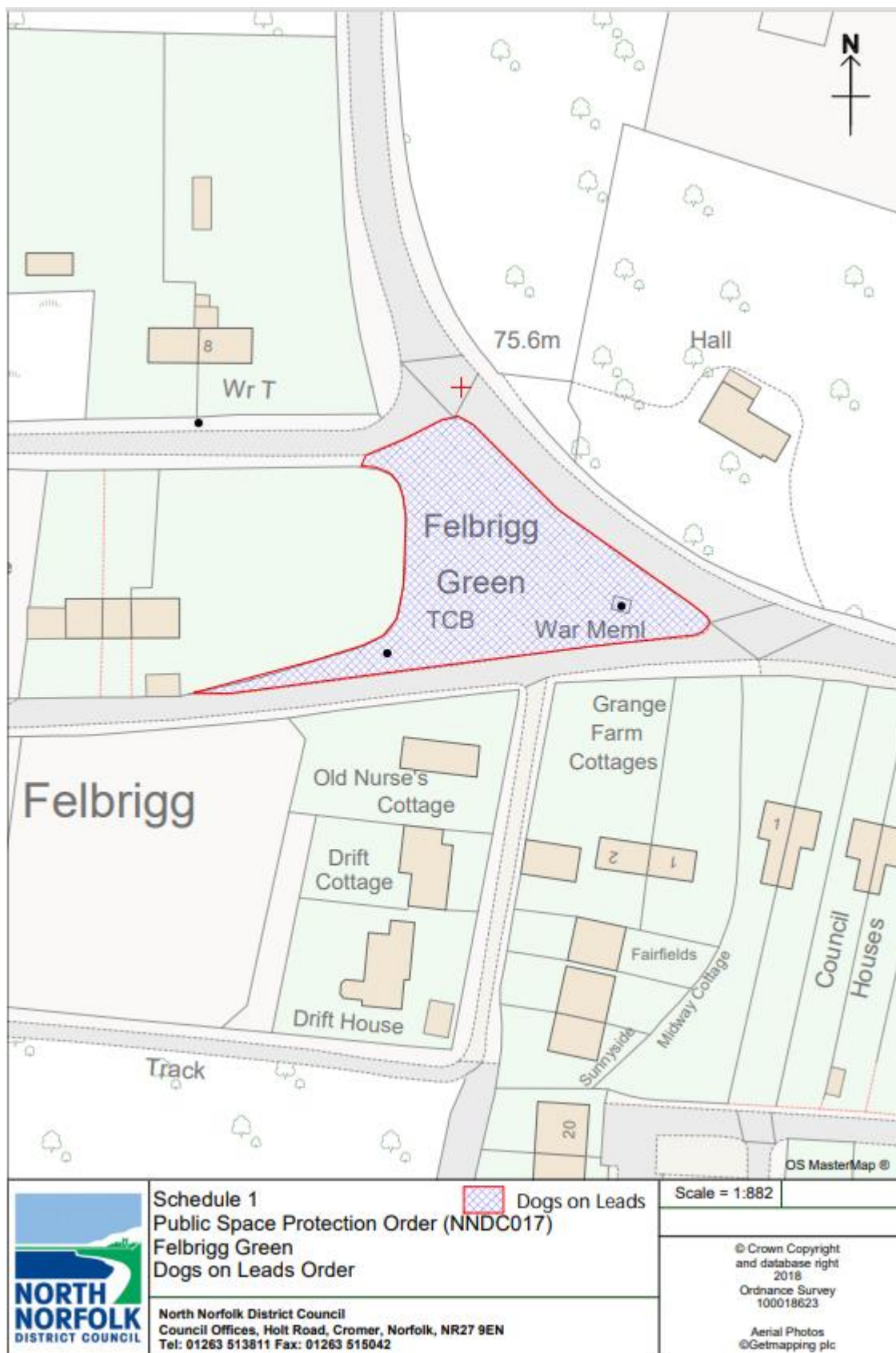




 NORTH NORFOLK DISTRICT COUNCIL	<p>Schedule 1 Public Space Protection Order (NNDC030) St Peter and St Pauls Church Yard Fakenham. Dog Exclusion Order</p>	<p> No Dogs</p> <p>North Norfolk District Council Council Offices, Holt Road, Cromer, Norfolk, NR27 9EN Tel: 01263513811 Fax: 01263515042 www.north-norfolk.gov.uk</p>	<p>© Crown Copyright and database right 2021</p> <p>Ordnance Survey 100018623</p> <p>Aerial Photos ©Getmapping plc</p>



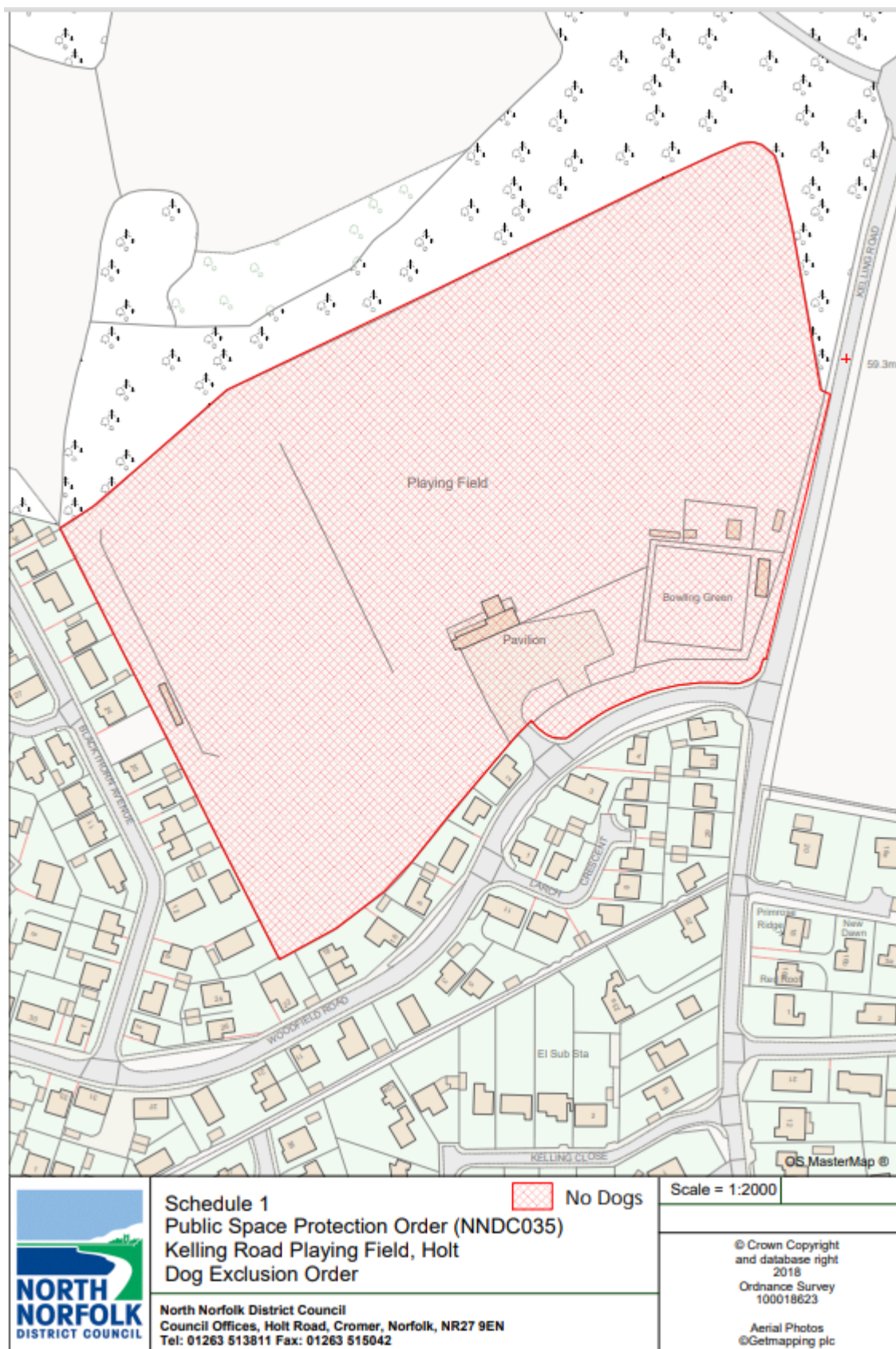


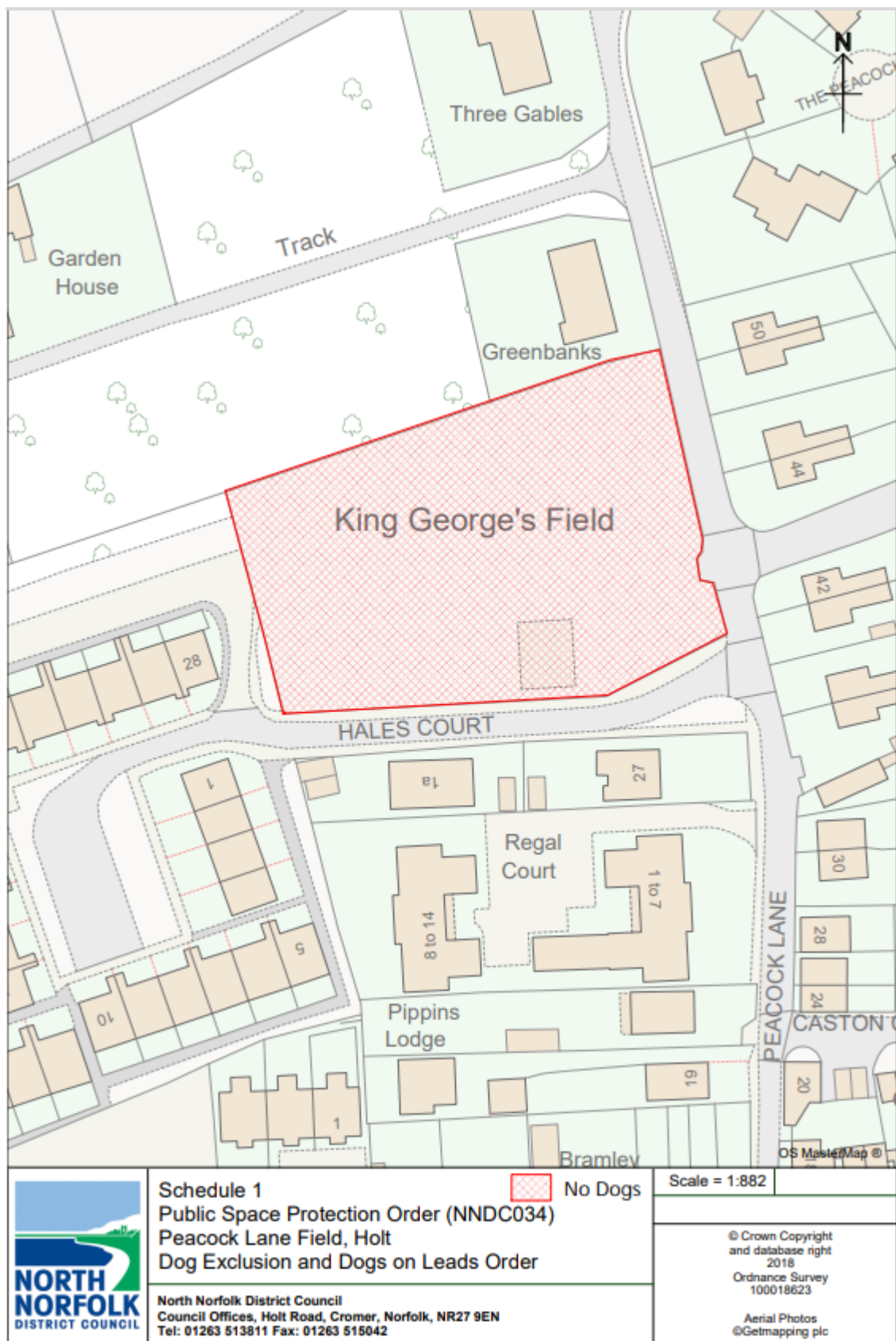


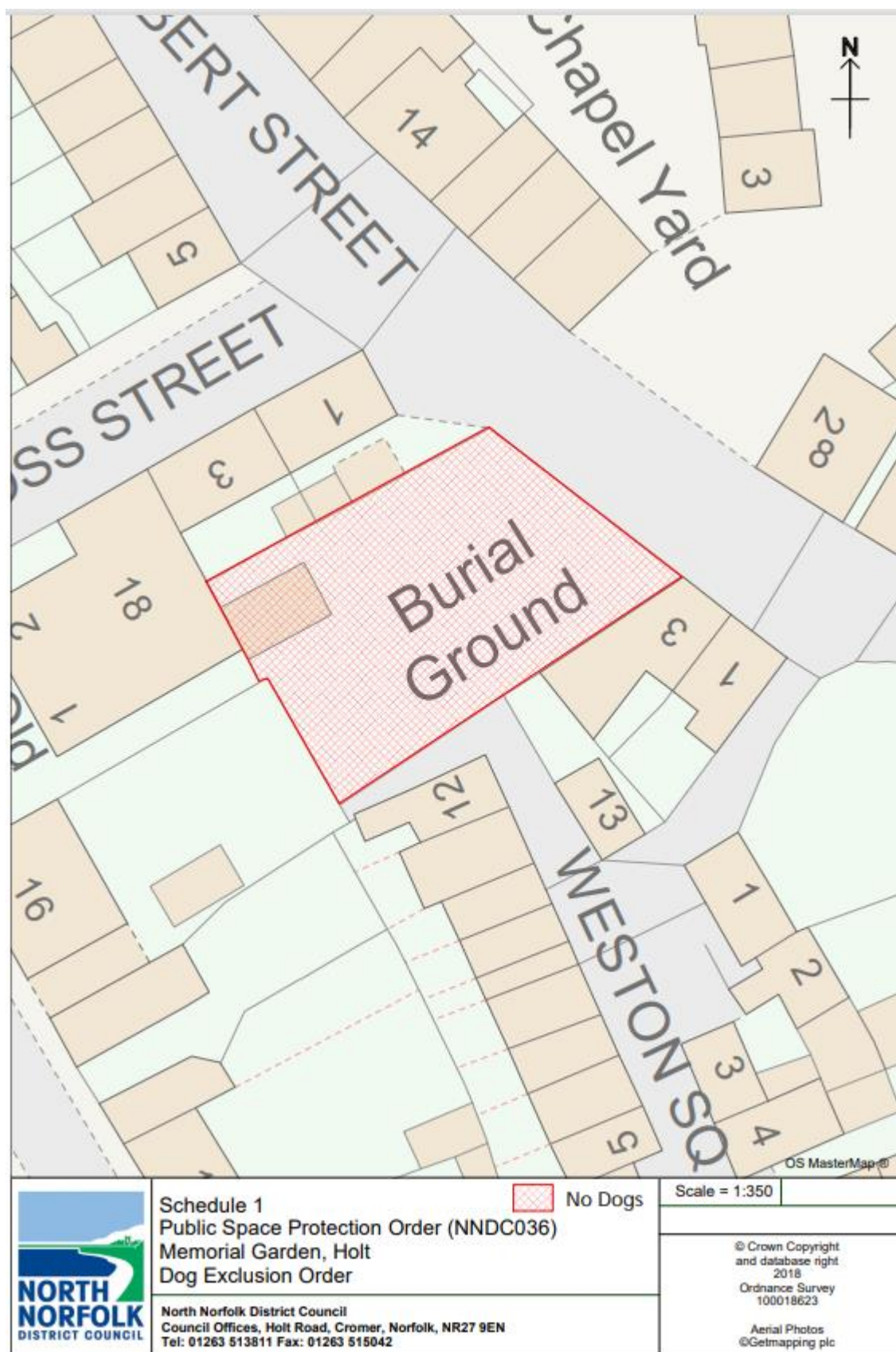


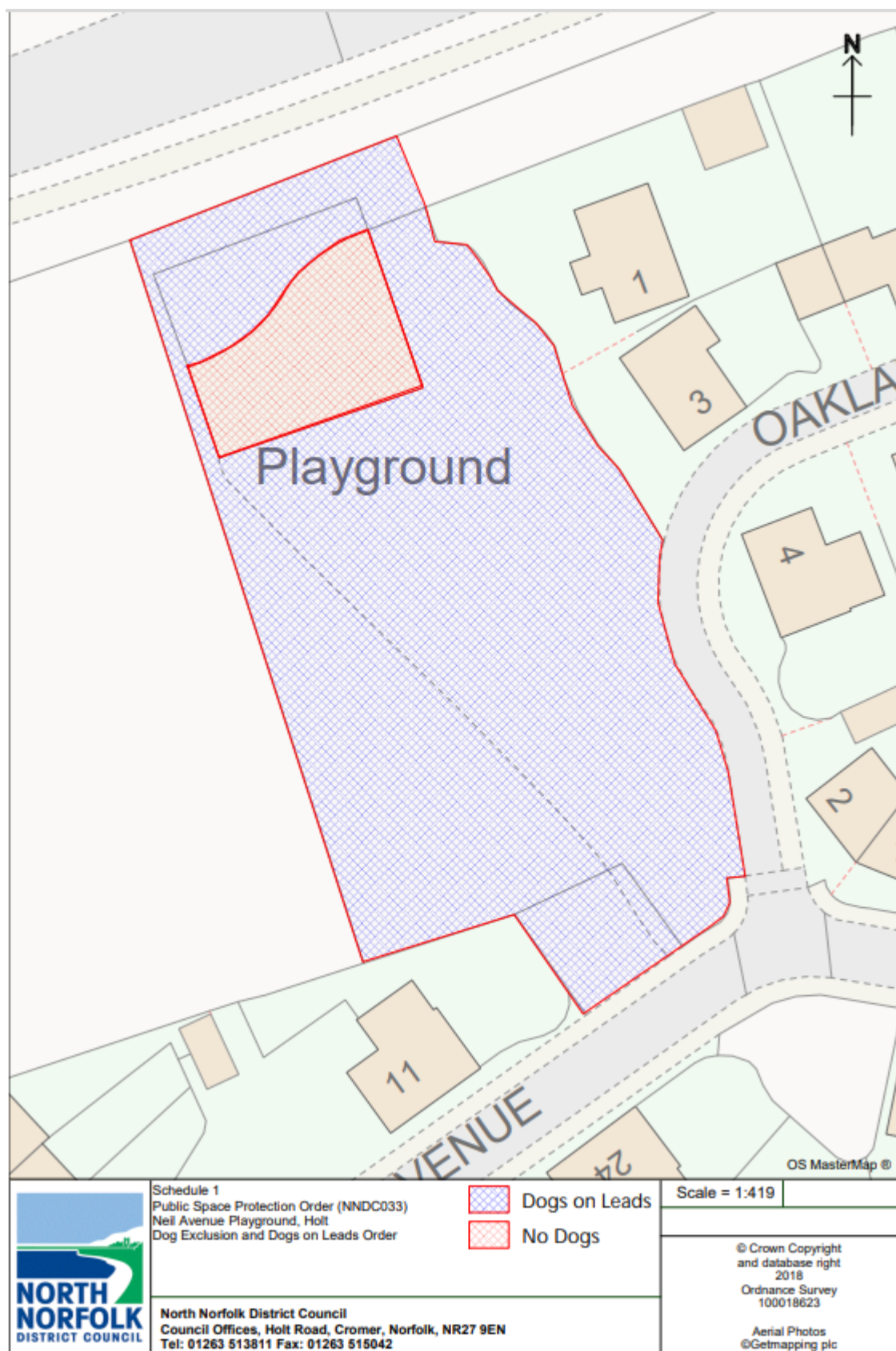


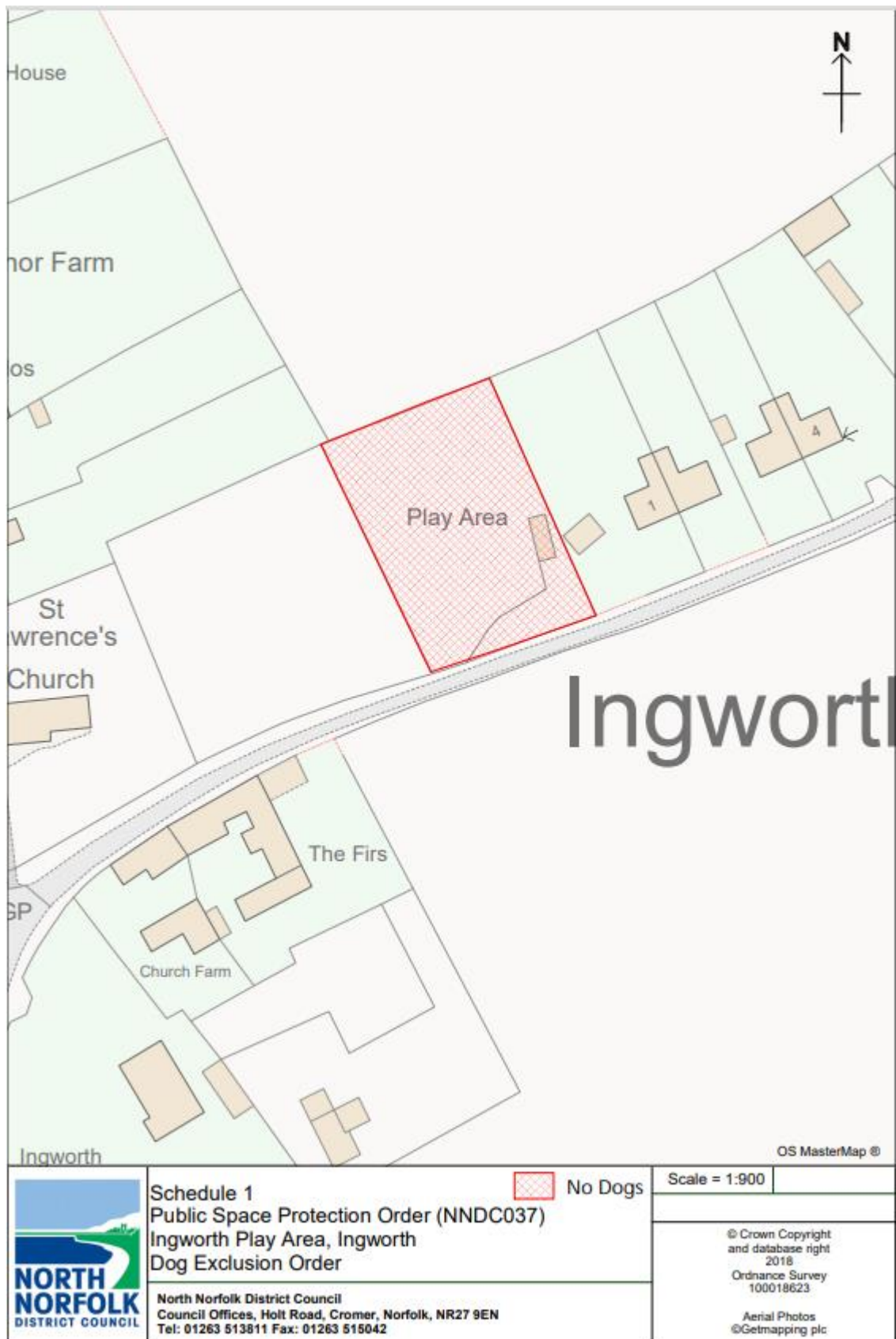


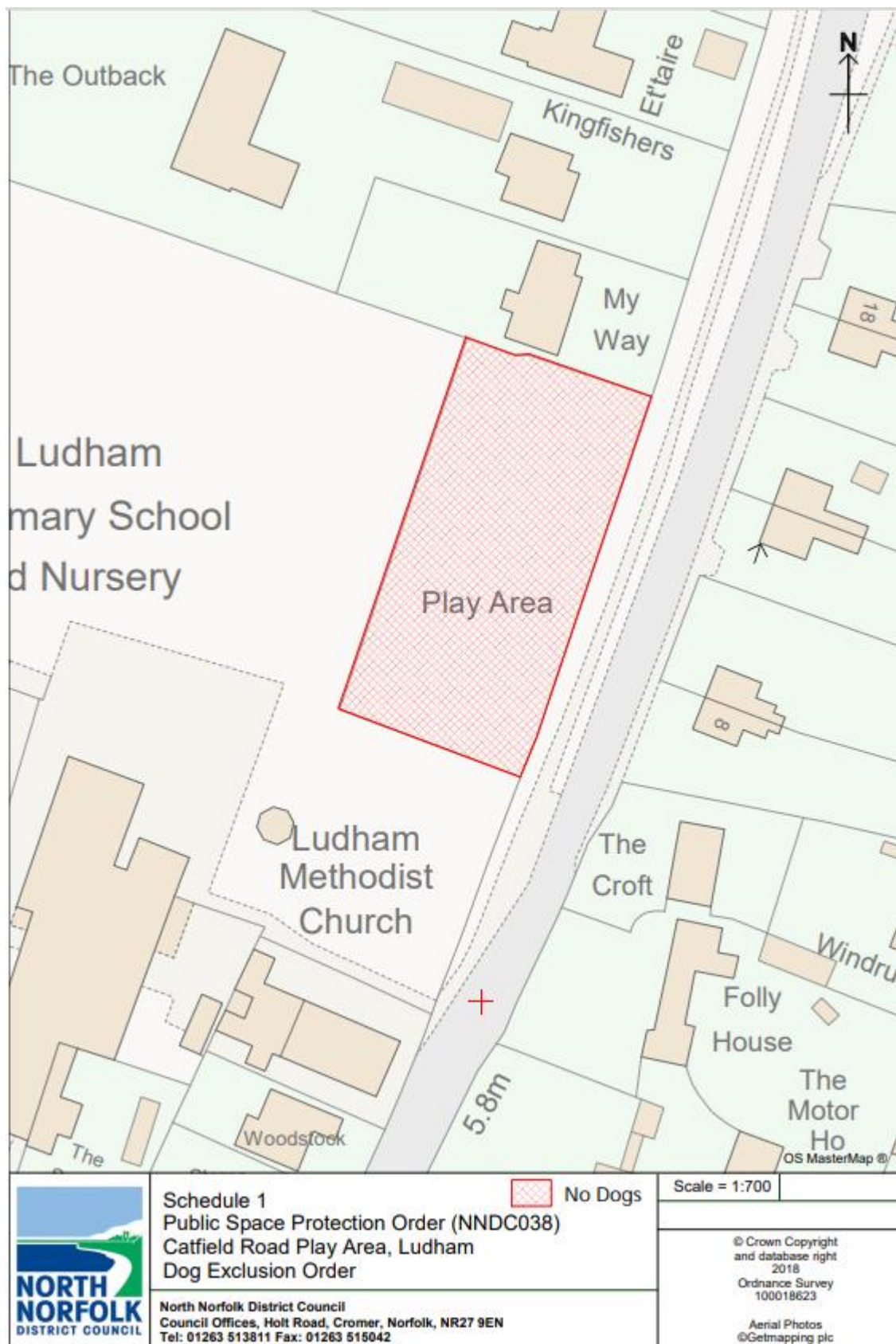








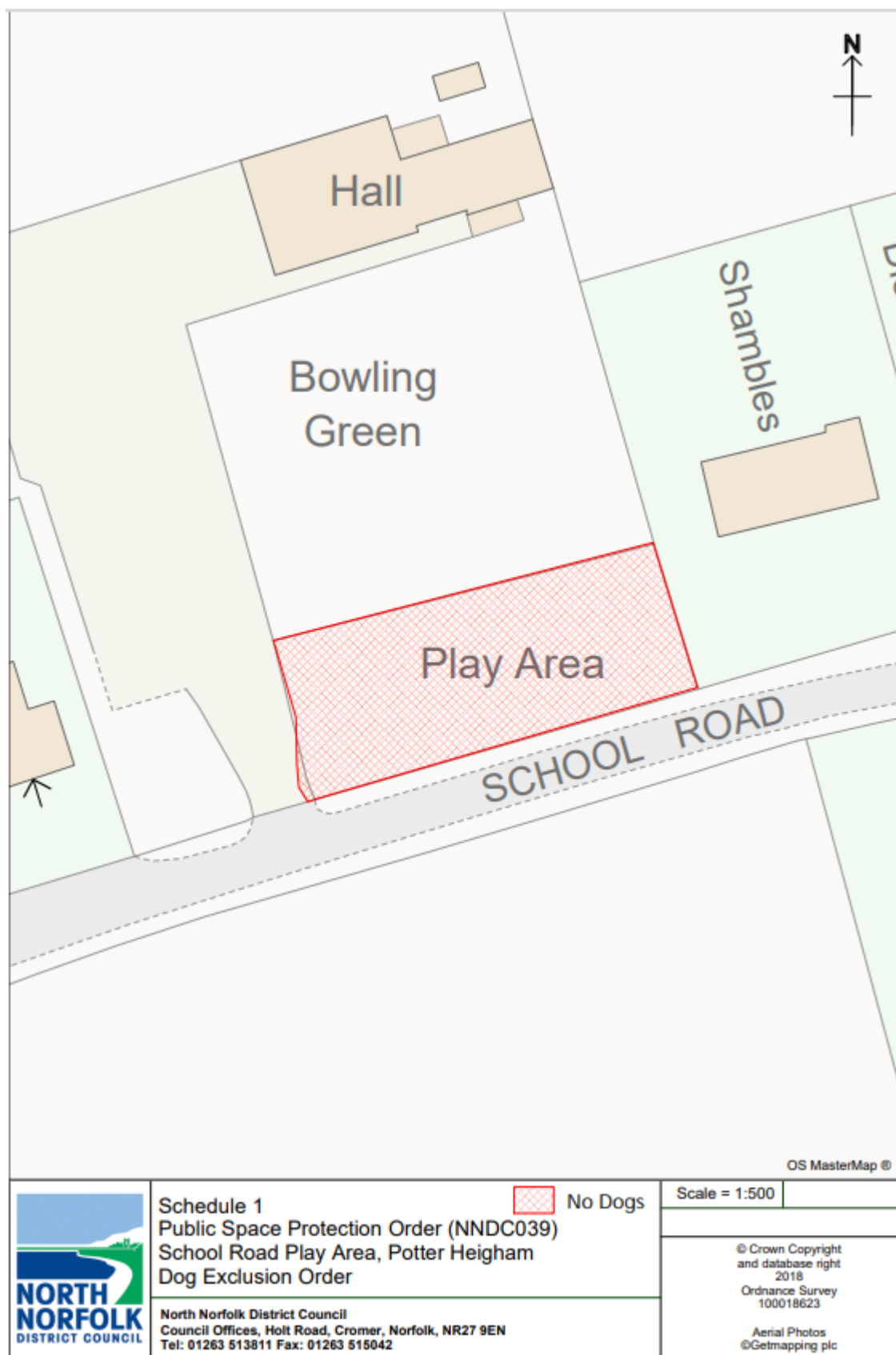















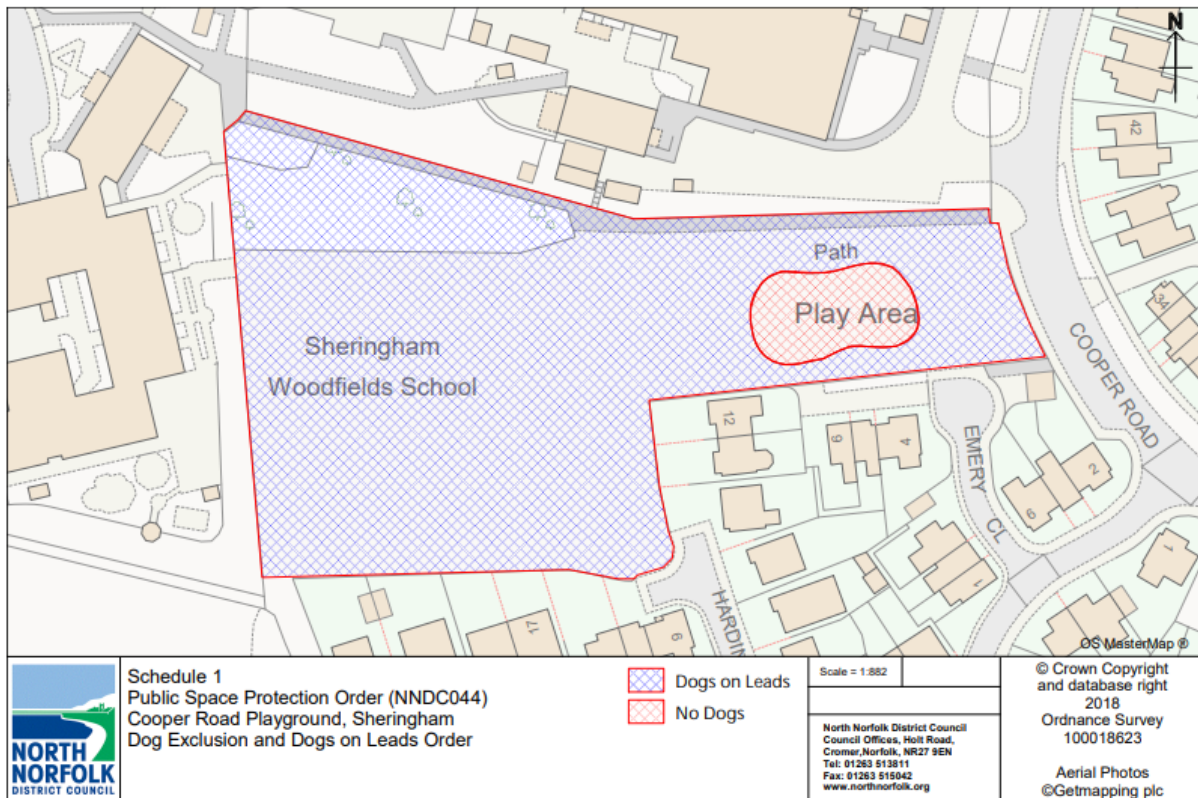
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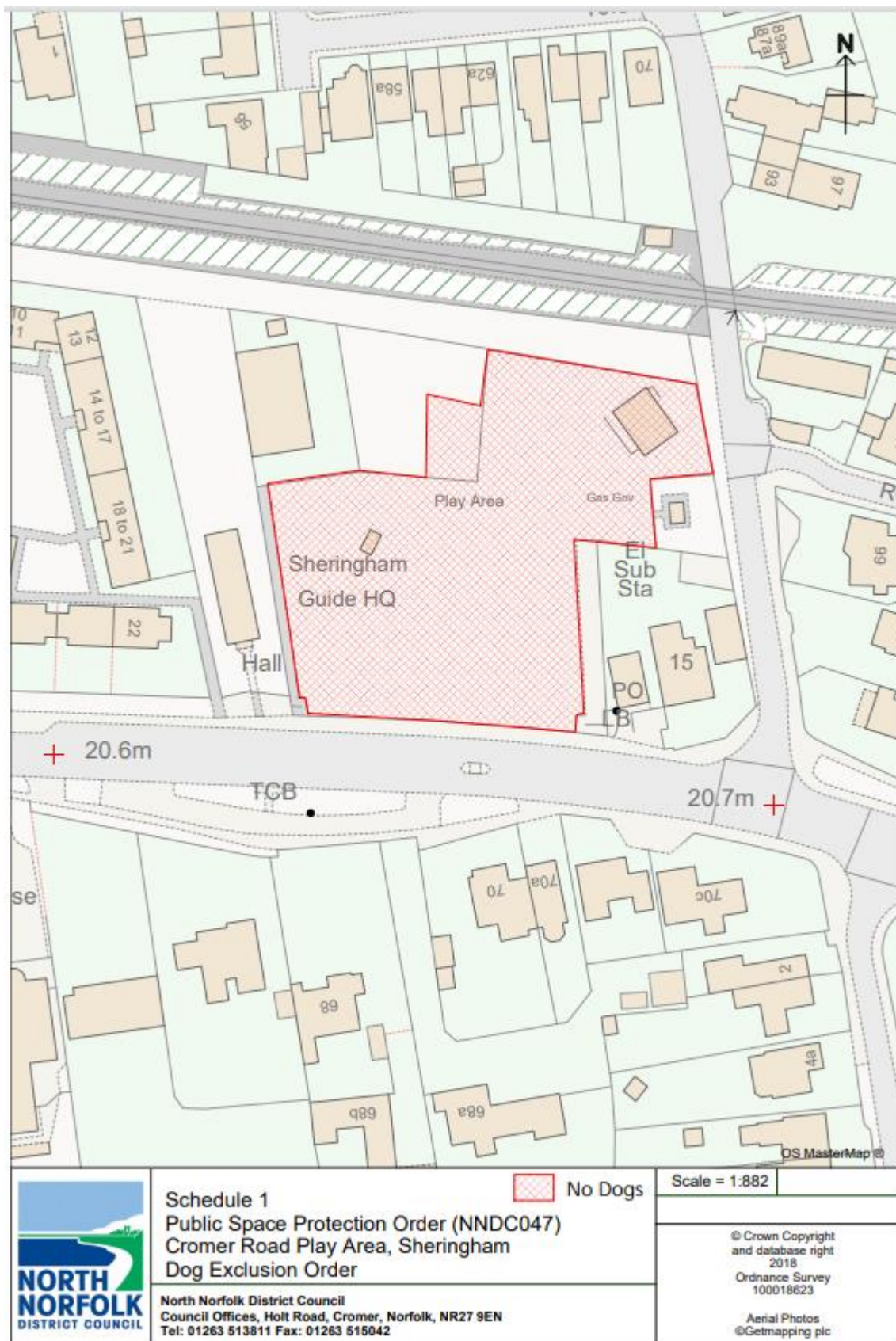
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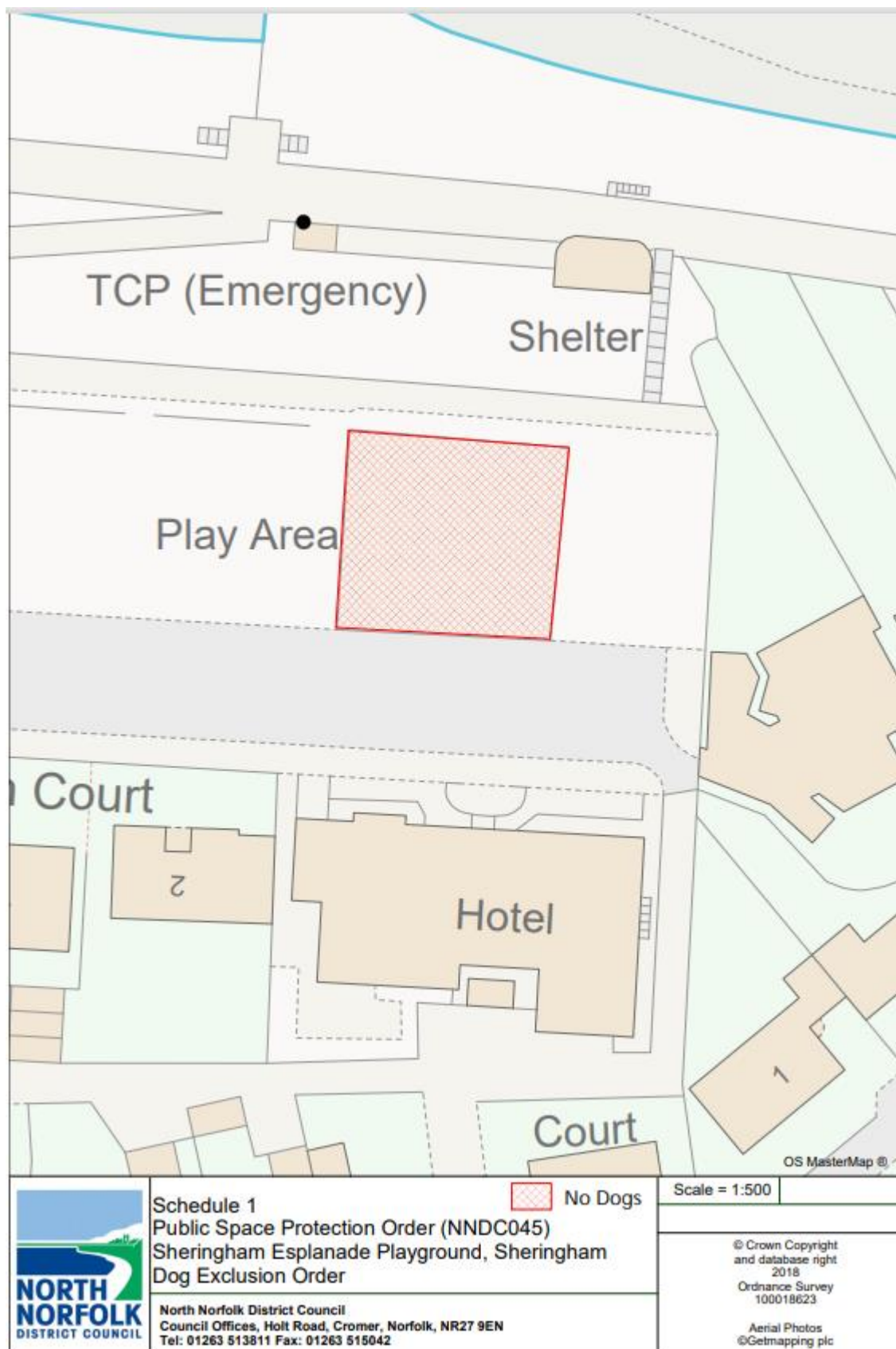
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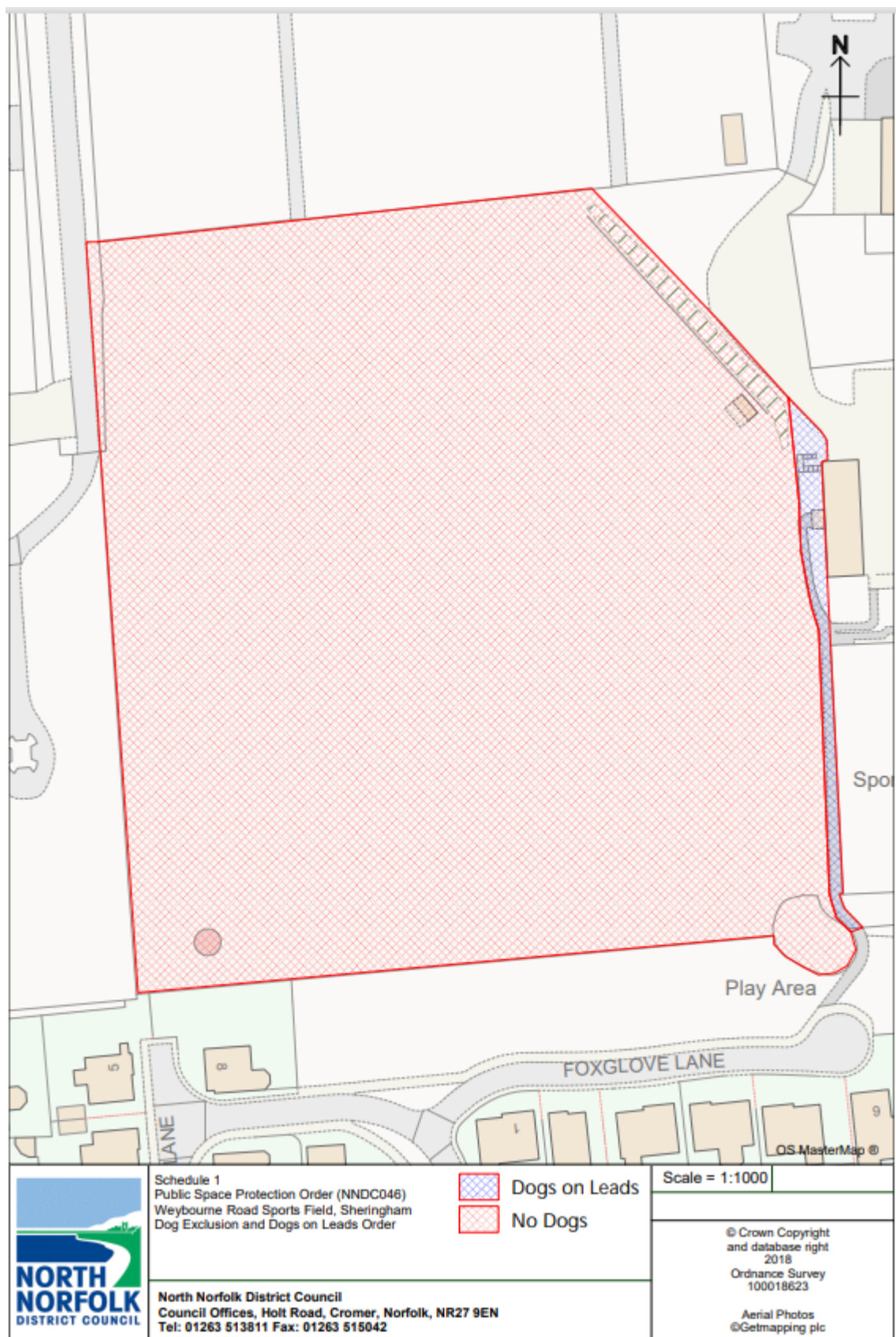
Schedule 1
Public Space Protection Order (NNDC043)
Moor Lane Playing Field, Sculthorpe
Dog Exclusion Order

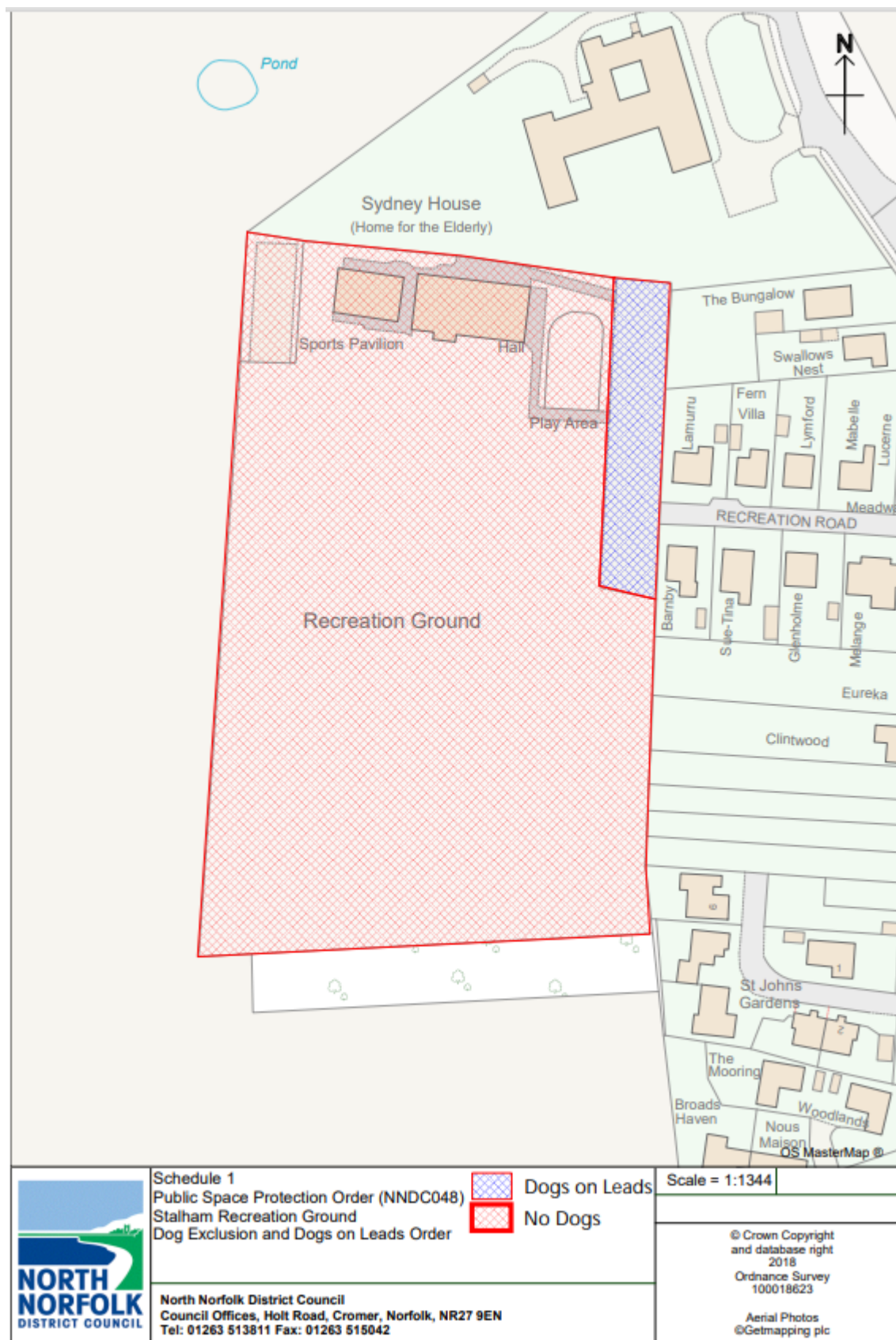
 **No Dogs**

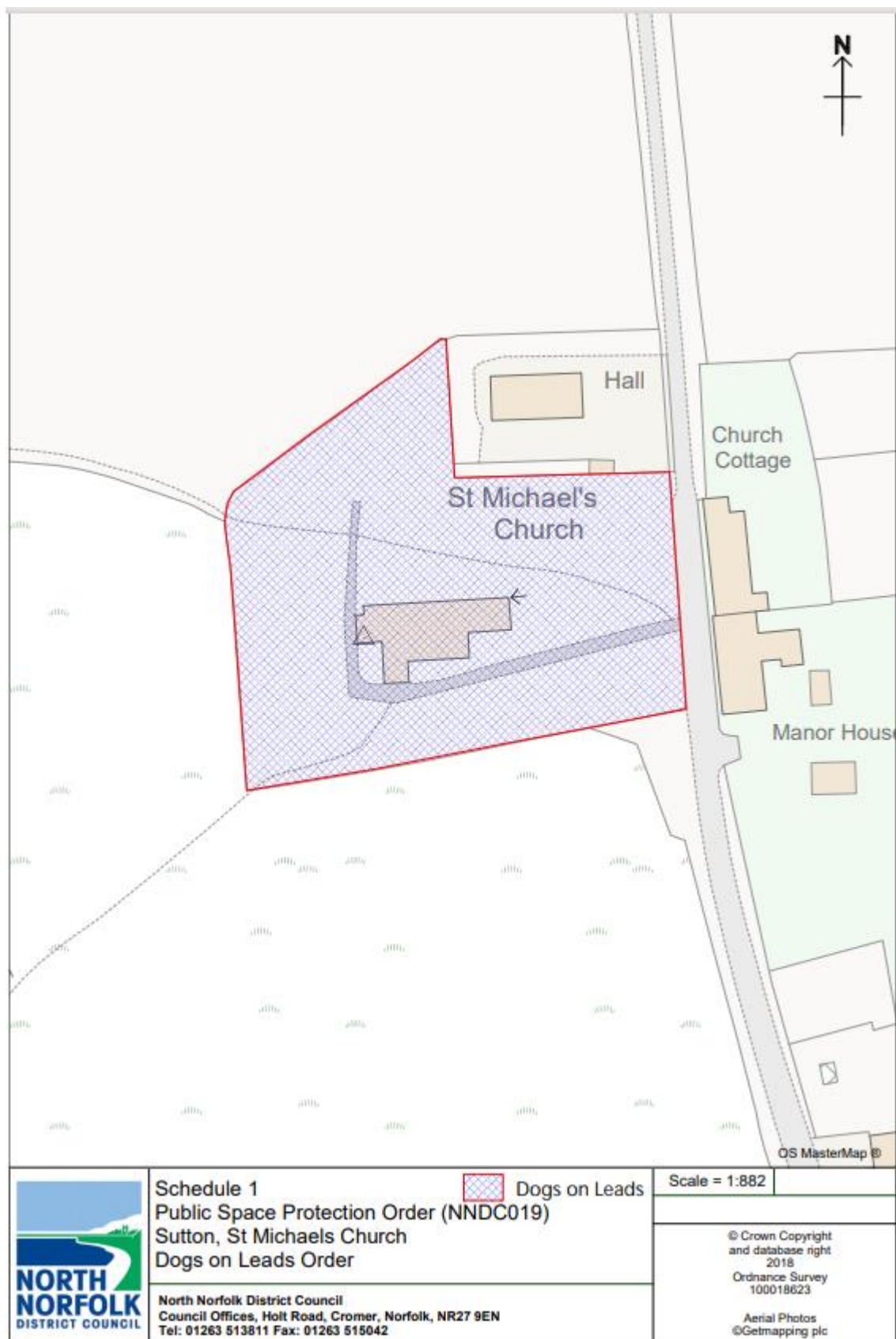




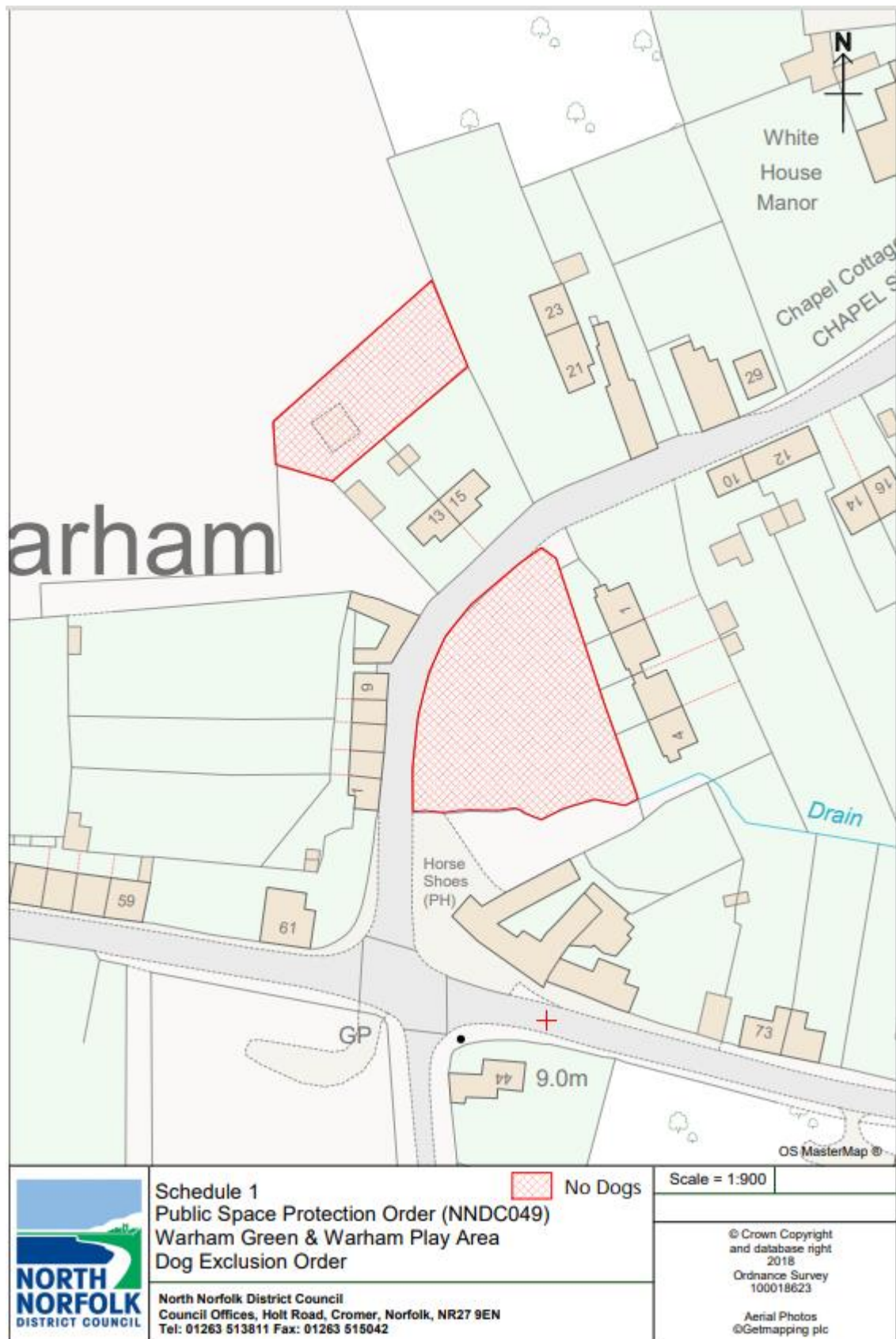


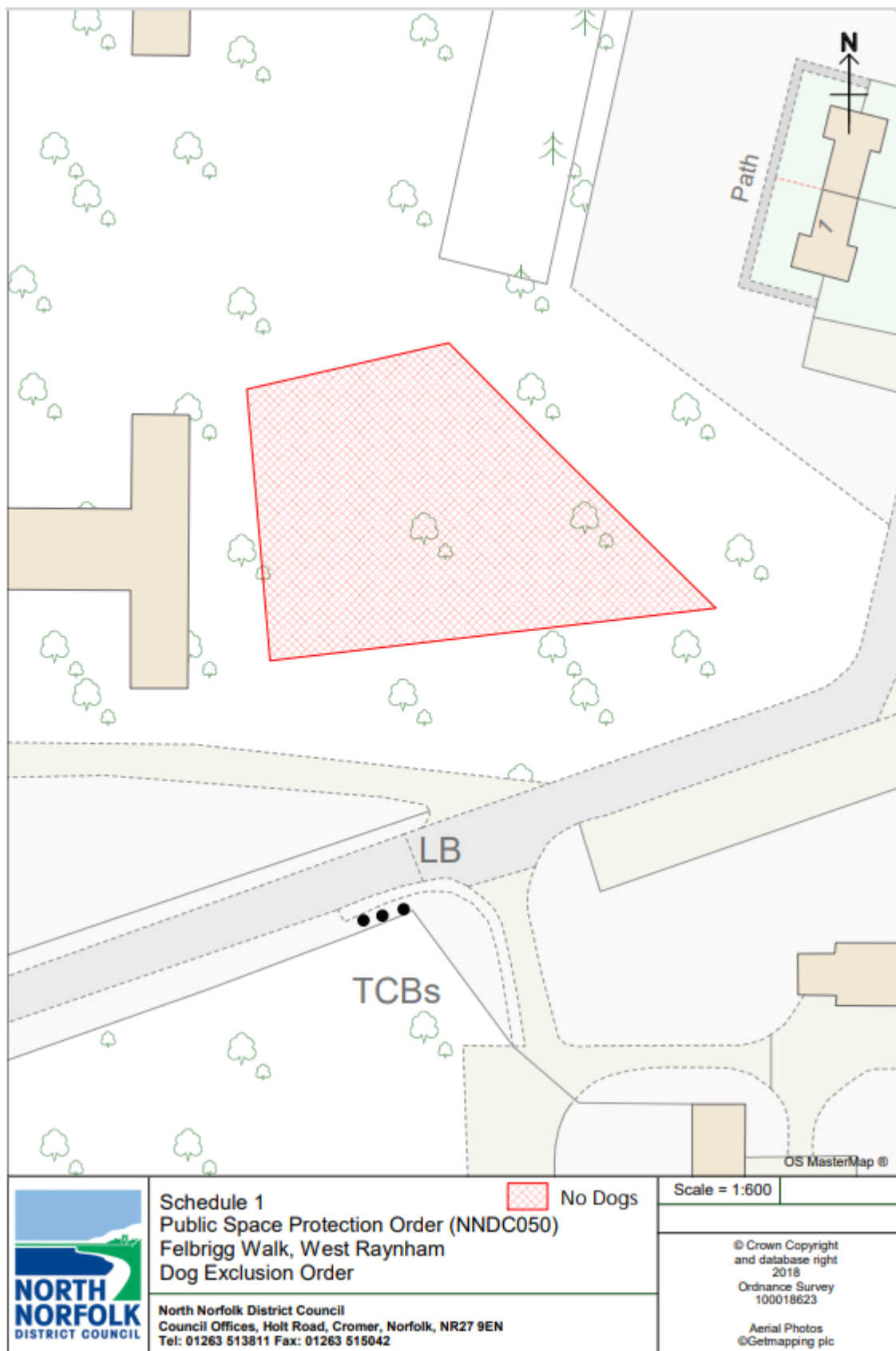














Dear all,

North Norfolk District Council is writing to you to consult your Parishes and Towns regarding the following:

North Norfolk District Council is currently carrying out a public consultation about our [dog control orders](#), which are currently in place across our non-coastal public areas. The Council is legally required to review our dog orders every three years. In 2022, the orders were reintroduced to restrict dogs from being present or to be on leads within certain public areas.

The orders below expire on **11 June 2025**. The Council is considering extending them for a further three years. Under the Anti-social Behaviour, Crime and Policing Act (2014), the Council must carry out a public consultation and consider the views of the public and other associated bodies before implementing its decision.

The consultation is open from **Wednesday 30 April 2025** and closes on **Tuesday 13 May 2025 at 11.59pm**. Any comments after this time will not be considered.

You may respond to the consultation as an individual, public body, or organisation.

The consultation webpage with the link to the consultation webform is now live on the website here: [Home | PSPOs on dog restrictions for non-coastal public areas](#). The webpage has also been added to the consultation page: [Home | Council consultations](#)

Yours sincerely,

David.

Environmental Protection Team Leader

CEnvH, MCIEH, MSc, BSc(Hons), LCGI

Chartered Environmental Health Practitioner

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PSPO written responses:

- Queens Road Recreation Ground (Millennium Park) The children's play area is totally fenced off and should continue be no dogs. The rest of the park should be dogs on lead which would allow families to take their dog to visit the park whilst their children play.
- St Peter & Pauls Church yard. After consultation with the Church and Cllrs we believe that this should be dogs on lead rather than no dogs. The Church welcomes dogs even holding specific animal services and it is felt that by excluding dogs from the grounds, it excludes many of their parishioners.
- Stiffkey Parish Council is in favour of all current Public Space Protection Orders (PSPOs) being renewed.
- Could the Meadow Park, Cromer PSPO be amended to show the area in two halves (broadly an East and West split). Could the East area be: Owners must pick up (dog faeces) after their dog, and Dogs can be off leads. Then in the West area including the play park and the skate park and the picnic tables can be No Dogs/Dogs prohibited. There is currently an "unofficial" buffer strip (uncut grassed area) which is a reasonable boundary between the East and West part of the park. Therefore, those visiting Cromer and paying for parking in Meadow Car Park can exercise their dogs in the Eastern half of this area and those families can have the reassurance of a Dog Prohibited Area around the picnic tables, skate park as well as around the play equipment. Thank you.
- I think dogs should be banned from playing fields. Even if an owner clears up after their dog there is always a residual amount left in the grass, plus all the urine that is left. It's not right that children should have to play in these conditions. Dog owners have way too much space given over to them. There are too many dogs and they are taking over public spaces.
- Warham Parish Council would like to continue the dog control order which bans dogs from our village green
- Beach restrictions should lift in the evening as long as no ecological reasons
- All beaches. It is unfair to ban dogs from the central area, most accessible areas of our beaches. It reminds me of the old days in cinemas when the best seats in central area where for smokers and the none smokers where allocated the poorer seats on the side isles. Surely it would be fair to say that from the main access turn one way for dog free and turn the other for dogs. North Norfolk shops/cafes etc are generally dog friendly and so should our beaches be. Our area relies upon tourists to support its economy- part of that is to be fairer to dog families. Also the five month ban is too long and again unfair. Possibly July and August at the most.
- Fakenham, no-where to walk your dog anymore.
- All around Fakenham, especially Queen's Road playing field. I always used to walk my dog around the park and have always carried dog waste bags, there are also a lot of elderly

residents around the Lancaster Avenue area that used to walk their dogs there too, please make Fakenham a dog friendly area again, a lot of these spaces are being ruined by drug taking teens, I've also seen them riding motorbikes on the playing field.

- I feel saddened that responsible dog owners who clean up after their dogs cannot take their pets with them to visit a memorial garden or cemetery. The owner and pet may well both have a loved one they wish to visit or think about in a memorial garden together.
- Fakenham - St Peter and St Paul's Churchyard. The churchyard is a valuable part of estate to encourage people to enjoy the outside space in a busy town. Increasingly, our visitors are bringing dogs, and there are many local people who benefit from access to the open space. It is hard to encourage families to attend for events outside when they cannot bring their dogs, yet they can bring their dog into church. We would prefer the grounds were accessible for dogs on leads with their responsible owners present.
- Fakenham St Peter's and St Paul's, dogs should be allowed on a lead

Appendix D: PSPO written responses		
Consultee type:	Supports all PSPOs (comments can only be made if no):	Consultee Comments:
Individual	No	Queens Road Recreation Ground (Millennium Park) The children's play area is totally fenced off and should continue be no dogs. The rest of the park should be dogs on lead which would allow families to take their dog to visit the park whilst their children play.
Town Council	No	St Peter & Pauls Church yard. After consultation with the Church and Cllrs we believe that this should be dogs on lead rather than no dogs. The Church welcomes dogs even holding specific animal services and it is felt that by excluding dogs from the grounds, it excludes many of their parishioners.
Parish Council	No	Stiffkey Parish Council is in favour of all current Public Space Protection Orders (PSPOs) being renewed.
Individual	No	Could the Meadow Park, Cromer PSPO be amended to show the area in two halves (broadly an East and West split). Could the East area be: Owners must pick up (dog faeces) after their dog, and Dogs can be off leads. Then in the West area including the play park and the skate park and the picnic tables can be No Dogs/Dogs prohibited. There is currently an "unofficial" buffer strip (uncut grassed area) which is a reasonable boundary between the East and West part of the park. Therefore, those visiting Cromer and paying for parking in Meadow Car Park can exercise their dogs in the Eastern half of this area and those families can have the reassurance of a Dog Prohibited Area around the picnic tables, skate park as well as around the play equipment. Thank you.
Individual	No	I think dogs should be banned from playing fields. Even if an owner clears up after their dog there is always a residual amount left in the grass, plus all the urine that is left. It's not right that children should have to play in these conditions. Dog owners have way too much space given over to them. There are too many dogs and they are taking over public spaces.
Parish Council	No	Warham Parish Council would like to continue the dog control order which bans dogs from our village green
Individual	No	Beach restrictions should lift in the evening as long as no ecological reasons

Individual	No	All beaches. It is unfair to ban dogs from the central area, most accessible areas of our beaches. It reminds me of the old days in cinemas when the best seats in central area where for smokers and the none smokers where allocated the poorer seats on the side isles. Surely it would be fair to say that from the main access turn one way for dog free and turn the other for dogs. North Norfolk shops/cafes etc are generally dog friendly and so should our beaches be. Our area relies upon tourists to support its economy- part of that is to be fairer to dog families. Also the five month ban is too long and again unfair. Possibly July and August at the most.
Individual	No	Fakenham, no-where to walk your dog anymore.
Individual	No	All around Fakenham, especially Queen's Road playing field. I always used to walk my dog around the park and have always carried dog waste bags, there are also a lot of elderly residents around the Lancaster Avenue area that used to walk their dogs there too, please make Fakenham a dog friendly area again, a lot of these spaces are being ruined by drug taking teens, I've also seen them riding motorbikes on the playing field.
Individual	No	I feel saddened that responsible dog owners who clean up after their dogs cannot take their pets with them to visit a memorial garden or cemetery. The owner and pet may well both have a loved one they wish to visit or think about in a memorial garden together.
Parochial Church Council	No	Fakenham - St Peter and St Paul's Churchyard. The churchyard is a valuable part of estate to encourage people to enjoy the outside space in a busy town. Increasingly, our visitors are bringing dogs, and there are many local people who benefit from access to the open space. It is hard to encourage families to attend for events outside when they cannot bring their dogs, yet they can bring their dog into church. We would prefer the grounds were accessible for dogs on leads with their responsible owners present.
Individual	No	Fakenham St Peter's and St Paul's, dogs should be allowed on a lead